

MINUTES FOR THE
CLINTON COUNTY COUNCIL MEETING
NOVEMBER 13, 2018

The Clinton County Council met in the Commissioner's Meeting Room at the Clinton County Courthouse, Frankfort, Indiana on November 13, 2018 at the hour of 9:00 a.m. regular Council meeting, pursuant in accordance with law and publication as evidence by proof of the minutes of the last meeting, and any other business that may come before it. Council President Alan Dunn called the meeting to order and led the Pledge of Allegiance. On call to order the following members were shown to be present or absent.

PRESENT

Alan Dunn
Clark Beard
Jeff Chynoweth
Ron Gascho
Mike Hensley
Mark Mitchell
Jake Myers

ABSENT

Britt Ostler, Clinton County First Deputy Auditor, was present to record the proceedings of the Council.

Others present were, Auditor Cathy Hamilton, Sheriff Jeff Ward, Steve Woods, Kevin Myers, Rodney Wann, Greg Miller, Dennis Dunlap, Renee Crick and others as mentioned in the minutes.

Council member Chynoweth moved seconded by Council member Beard to approve the minutes of the October 9, 2018 meeting. Motion carried 7-0

COMMUNITY CORRECTIONS

Community Corrections Director Brett Barton stated 88 on house arrest.DOC visited his office 94% was a great score for CC. Clark Beard helped get employment for one of the probationers.

PROBATION

Chief Probation Officer Nancy Ward reported case loads are a lot higher. Discussion was held on funding options.

Dennis Dunlap spoke regarding the fairgrounds scheduling will now be put in the job description for the Purdue Extension Office Manager. The Commissioners are in agreement with the Fair Council for this request. Mr. Dunlap suggested a 5% increase effective as of November 10, 2018. Discussion was held on decreasing the salary for the current employee handling scheduling for the fairgrounds. The Extension Office previously handled the scheduling and pay was not decreased. Motion made by Council member Beard with seconded by Council Member Myers to increase the position 5% (2% as of November 10, 2018 and 3% for 2019). Motion carried 7-0.

Steve Woods opened discussion on the Archives position to increase hours to 21 hours per week which would increase the salary. It was determined by all that the new employee hired is very qualified and worthy of the increase. Motion made by Council member Myers and seconded by Council member Hensley to increase the hours and pay the salary rate listed on Salary Ordinance. Motion carried 7-0.

NEW BUSINESS

No new business.

Dept Head - Affidavit

Recorder Beth Keeney is requesting approval of the Affidavit for Recorder Perpetuation fund be used for 1st deputy salary (\$31,144); 2nd deputy (\$26,705) and overtime of (\$750). Council member Myers moved seconded by Council member Hensley to approve Affidavit. Motion carried 7-0

OLD BUSINESS

Additional Appropriations Ordinance No. CO-2018-22

Council member Mitchell moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Sheriff's Office in the amount of \$3000.00 in the Firearms Training Fund 1156-000-02-0034 for the purchase of ammo. Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve an additional appropriation request from the Clinton County Recorder's Office in the amount of \$6000.00 in the Recorder's Perpetuation Fund for 1189-000-01-0017 for additional monies due to position going from part time to full time. Motion carried 7-0.

Council member Mitchell moved seconded by Council member Beard to approve an additional appropriation request from the Clinton County Recorder's Office in the amount of \$2,120.00 in the Recorder's Perpetuation Fund for 1189-000-03-0001 to repair old books. Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve an additional appropriation request from Clinton County Superior Court in the amount of \$8943.19 in the Supplemental Public Defenders Service Fee Fund 1200-000-03-0047 to pay reimbursement of paper counsel fees. Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve an additional appropriation request from Clinton County Circuit Court in the amount of \$7521.16 in the Supplemental Public Defenders Service Fee Fund 1200-000-03-0047 to pay reimbursement of paper counsel fees. Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Gascho to approve an additional appropriation request from Clinton County Parkview Home in the amount of \$2400.00 in the County Home Gifts Fund 1128-000-02-0001 to pay for Christmas for the residents (from Haunted House fundraiser). Motion carried 7-0.

Council member Beard moved seconded by Council member Hensley to approve an additional appropriation request from Clinton County Health Department in the amount of \$1000.00 in the Clinton County Health Dept. Fund 1159-000-01-0011 for IVRA Specialist Certification. Motion carried 7-0.

Council member Myers moved seconded by Council member Hensley to approve an additional appropriation request from Clinton County Health Dept. Fund 1159-000-01-0021 to cover the remainder of payroll for 2018. Motion carried 7-0.

Council member Beard moved seconded by Council member Myers to approve a reduction appropriation request from the Clinton County Commissioners in the amount of \$-5,850.00 in the County General Fund 1000-161-01-0013 to reduce last month's additional from custodian to shredding. Motion carried 7-0. Reapproved from July 2018

Council member Mitchell moved seconded by Council member Gascho to approve an additional appropriation request from Clinton County Surveyor's Office in the amount of \$500.00 in the Surveyor's User Fee Fund 4902-000-02-0001. Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve an additional appropriation request from Clinton County Surveyor's Office in the amount of \$500.00 in the Electronic Data Service Fund 2503-000-00-0001. Motion carried 7-0.

Additional Appropriations Not Needing Advised

Council member Beard moved and seconded by Council member Hensley to approve an additional appropriation request from Sheriff's Office in the amount of \$616.60 (insurance reimbursement from State Farm) in Sheriff Vehicle Repair 1000-005-03-0059. Motion carried 7-0.

Council member Myers moved and seconded by Council member Hensley to approve an additional appropriation request from Circuit Court in the amount of \$340.00 (Interpreter Grant Award) in Circuit Interpretation 4018-232-03-0001. Motion carried 7-0.

Council member Mitchell moved by and seconded by Council member Chynoweth to approve an additional appropriation request from Superior Court in the amount of \$260.00 in Superior Court Interpretation Fees 4018-201-03-0001. Motion carried 7-0.

Transfers for approval

Council member Myers moved seconded by Council member Hensley to approve a transfer from Jail in the amount of \$3,789.80 from 1000-380-02-0035 (Paper Misc.) to 1000-380-03-0041 (Utilities). Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Mark to approve a transfer from Coroner in the amount of \$500.00 from 1000-007-03-0023 (Photo) to 1000-007-02-0062 (Gas). Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve a transfer from Coroner in the amount of \$300.00 from 1000-007-03-0031 (Printing) to 1000-007-02-0062 (Gas). Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve a transfer from Veterans Affairs in the amount of \$150.00 from 1000-012-02-0001 (Supplies) to 1000-012-01-0019 (Part Time). Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve a transfer from Veterans Affairs in the amount of \$200.00 from 1000-012-03-0013 (Mileage) to 1000-012-03-0012 (OT). Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve a transfer from Veterans Affairs in the amount of \$300.00 from 1000-012-03-0085 (Transportation) to 1000-012-03-0012 (OT). Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Beard to approve a transfer from Auditor's Office in the amount of \$175,317 from 1000-061-01-0041 (Health Clinic) to 1000-061-01-0033 (Group Insurance). Motion carried 7-0.

Council member Mitchell moved seconded by Council member Gascho to approve a transfer from Treasurer in the amount of \$435.00 from 1000-003-03-0015 (Personal Property Demand Letters) to 1000-003-04-0007 (Office Equipment). Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Mitchell to approve a transfer from Parkview Home in the amount of \$1500.00 from 1000-622-02-013 (Oil for Furnace) to 1000-622-03-0052 (Rep. Equipment in Facility). Motion carried 7-0.

Council member Mitchell moved seconded by Council member Gascho to approve a transfer from Recorder's Office in the amount of \$97.81 from 1000-004-03-0012 (Postage) to 1000-004-02-0001 (Office Supplies). Motion carried 7-0.

Council member Myers moved seconded by Council member Hensley to approve a transfer from Sheriff's Office in the amount of \$30,000.00 from 1000-005-01-0031 (Deputy) to 1000-005-03-0051 (Building Repairs). Motion carried 7-0.

Council member Mitchell moved seconded by Council member Gascho to approve a transfer from Sheriff's Office in the amount of \$9800.00 from 1000-380-01-0014 (Jailers) to 1000-380-01-0055 (Shift Supervisors). Motion carried 7-0.

Council member Beard moved seconded by Council member Myers to approve a transfer from Sheriff's Office in the amount of \$25,000.00 from 1000-380-01-0014 (Jailers) to 1000-380-01-0020 (OT). Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Hensley to approve a transfer from Auditor's Office in the amount of \$2960.00 from 1000-061-041 (Health Clinic) to 100-061-01-0036 (Vision). Motion carried 7-0.

Council member Mitchell moved seconded by Council member Chynoweth to approve a transfer from Central Dispatch in the amount of \$10,000.00 from 4958-000-01-0033 (Medical) to 4958-000-01-0002 (OT). Motion carried 7-0.

Council member Mitchell moved seconded by Council member Chynoweth to approve a transfer from Clerk's Office in the amount of \$796.72 from 1000-062-03-0013 (Mileage) to 1000-062-01-0012 (Clerical Asst). Motion carried 7-0.

Council member Mitchell moved seconded by Council member Chynoweth to approve a transfer from Clerk's Office in the amount of \$350.00 from 1000-062-03-0021 (Ballots) to 1000-062-01-0012 (Clerical Asst.) Motion carried 7-0.

Council member Mitchell moved seconded by Council member Chynoweth to approve a transfer from Clerk's Office in the amount of \$300.00 from 1000-062-03-0022 (Pub. Legal) to 1000-062-01-0012 (Clerical Asst.) Motion carried 7-0.

Council member Mitchell moved seconded by Council member Chynoweth to approve a transfer from Clerk's Office in the amount of \$500.00 from 1000-062-03-0053 (Vote Center Repair) to 1000-062-01-0012 (Clerical Asst.). Motion carried 7-0.

Transfers no approval required

- \$1000.00 from 1000-002-03-0050 Book Scanner to 1000-002-03-0084 Seminars
- \$800.00 from 1000-002-03-0050 Book Scanner to 1000-002-03-0084 Seminars
- \$700.00 from 1000-002-03-0050 Book Scanner to 1000-002-03-0084 Seminars
- \$1000.00 from 1000-006-03-0003 Prof Eng to 1000-006-03-0084 Seminars
- \$340.00 from 1000-011-03-0003 Professional Exp. to 1000-011-03-0052 Copier Lease
- \$500.00 from 1000-232-03-0012 Postage to 1000-232-03-0047 Pauper Attorney
- \$200.00 from 1000-232-03-0013 Mileage to 1000-232-03-0047 Pauper Attorney
- \$200.00 from 1000-232-03-0054 Witness Clothing to 1000-232-03-0047 Pauper Attorney
- \$60.00 from 1000-232-03-0081 Dues to 1000-232-03-0047 Pauper Attorney
- \$1000.00 from 1000-232-03-0048 Witness Fees to 1000-232-03-0047 Pauper Attorney
- \$13,342.00 from 1135-000-03-0003 Prof. Eng. Fee to 1135-000-03-0012 Bridge Inspection
- \$500.00 from 1000-002-02-0031 Stationary to 1000-002-02-0001 Office Supplies
- \$8,561.00 from 4901-000-03-0020 Fairground Repairs to 4901-000-03-0011 Cl. Co. Fair
- \$586.00 from 1176-533-03-0002 CR 450 W to 1176-533-03-0061 Equipment Rental
- \$100.19 from 1000-004-02-0031 Stat. & Printing to 1000-004-02-0001 Office Supplies
- \$51.20 from 1000-660-03-0052 Misc. Office Repairs to 1000-660-03-0013 Mileage
- \$5000.00 from 4960-000-04-0015 Ambulance Equip. to 4960-000-04-0012 Amb. cots
- \$7,500.00 from 1176-533-03-0002 CR 450 W. to 1176-533-03-0061 Equip. Rental
- \$4,900.00 from 1000-068-03-0019 Special Counsel to 1000-068-03-0026 Maximus
- \$15.92 from 9114-000-03-0004 Training to 9114-000-03-0005 Seminars
- \$494.50 from 1000-068-03-0019 Special Counsel to 1000-068-03-0002 Recodify Ordinance
- \$1000.00 from 1000-622-03-0042 Cooking Gas to 1000-622-03-0064 Irish Mech.
- \$264.00 from 1000-622-03-0044 Electricity to 1000-0622-03-0064 Irish Mech.
- \$112.50 from 1000-201-03-0041 Judge Pro Tem to 1000-201-03-0021 Printed Forms
- \$600.00 from 1000-079-03-0013 Mileage to 1000-079-03-0004 Contract Ser.
- \$1,582.50 from 1135-100-03-0030 Bridge #30 to 1135-100-03-0032 Bridge #32
- \$3,72 from 1000-160-03-0054 Manatron to 1000-160-03-0056 Harris
- \$523.00 from 1000-160-03-0055 CSI to 1000-160-03-0056 Harris
- \$2,144.38 from 1000-160-03-0064 Equip. Contract to 1000-160-03-0056 Harris
- \$2,500.00 from 1000-160-03-0067 Fiber Optics to 1000-160-03-0056 Harris
- \$13.00 from 1000-160-03-0071 CSI Recorder to 1000-160-03-0056 Harris

Council Reports

Council member Mitchell opened discussion concerning the Sheriff's Office number of employees for 2019. President Dunn stated he believes this is an administrative issue to be looked at in the next six weeks.

Jake opened discussion on the financial study. President Dunn stated we are still in need of numbers to be plugged into the budgets for the coming years to make those estimates.

Department reports

Dept Head - Affidavit

Recorder Beth Keeney is requesting approval of the Affidavit for Recorder Perpetuation fund be used for 1st deputy salary (\$31,144); 2nd deputy (\$26,705) and overtime of (\$750).

Sheriff - Process of moving holding from Morgan Stanley to Baird (pension). Transition should be a simple process.

House coming up for Sheriff's sale by the sheriff's office. Discussion on negotiations for acquiring the property. Motion by Council member Mitchell and second by Council member Gascho to support County Commissioners to look into the purchase the property to the south of the jail when it comes up for Sheriff's Sale and after. Motion carries 7-0.

EMS - Greg reported that progress of construction of new EMS building is underway.

AccuMed - 911 and Transfers will be split for the Auditor's Office to receipt money into proper fund.

Greg explained that paying out for vacation time with straight time rate will save \$8000 as opposed to paying out remaining hours at the OT rate. A separate line item will be made to payout the vacation time to keep this payout transparent. This will be a one time payout only. A new policy will be made by seniority for vacation time.

Highway

Highway Superintendent Kevin Myers stated we have received the Community Crossing Grant.

Central Dispatch

Renee stated that we received payment money from the State.

Meeting adjourned at 10:12 a.m.

Clinton County Council

Alan Dunn
Alan Dunn, President

Clark Beard
Clark Beard

Mike Hensley
Mike Hensley

Jake Myers
Jake Myers

Jeff Chynoweth
Jeff Chynoweth, Pro-tem

Ron Gascho
Ron Gascho

Mark Mitchell
Mark Mitchell

ATTEST:
Cathy J. Hamilton
Cathy J. Hamilton, Clinton Co Auditor

