

MINUTES FOR THE  
CLINTON COUNTY COUNCIL MEETING AND 2018  
BUDGET HEARING  
SEPTEMBER 12-13, 2017

The Clinton County Council met in the Commissioner's Meeting Room at the Clinton County Courthouse, Frankfort, Indiana on September 12-13, 2017 at the hour of 8:00 a.m. for the 2018 Budget Hearing and the regular Council meeting, pursuant in accordance with law and publication as evidence by proof of the minutes of the last meeting, and any other business that may come before it. Council President Alan Dunn called the meeting to order. On call to order the following members were shown to be present or absent.

**PRESENT**

Alan Dunn  
Clark Beard  
Jeff Chynoweth  
Ron Gascho  
Mike Hensley  
Mark Mitchell  
Jake Myers

**ABSENT**

Cheryl Martin, Clinton County Deputy Auditor, was present to record the proceedings of the Council.

Others present were, Auditor Cathy Hamilton, Sheriff Jeff Ward, Wanda Mitchell, Renee Crick, Kevin Myers, Commissioner Steve Woods, Greg Miller, Shan Sheridan, County Attorney Tom Little, and others as mentioned in the minutes.

**Convene 2018 Budget hearing 8:00 a.m.**

Projection of revenues before tax revenues collected was discussed. President Dunn decided to go through all budgets then return to reviewing revenues.

PROSECUTOR/CHILD SUPP/INFRACTION/MIC ADV - Tony Sommers was not able to attend the meeting. PROSECUTOR - no changes. 4-D - no changes. VICTIM SERVICES - no changes. INFRACTION DEFERRAL - no changes.

CIRCUIT COURT/CASA GRANT - Judge Mohler was present. CIRCUIT - pauper attorney fee was discussed. \$200,000 has been requested. There is a public defender State reimbursement program and both judges are looking into this. There are some restraints and quotas that must be met. A local Public Defender board needs to be created by the commissioners. Judge Mohler stated that \$200,000 is what is needed but the only question is can some of that be reimbursed. Part time and educational equipment is requested for 2018. This depends on whether or not the new program Odyssey is used. President Dunn stated he did speak with Clerk Sherri Crews about the switch. The judges and commissioners together have the authority to change to this program. At this point it will be 2019 before this switch could take place. If not switching to Odyssey however, they will need to switch to electronic filing. President Dunn would like to have a meeting with both CSI and Odyssey, the judges, the clerk, himself and Council member Chynoweth. Clerk Crews has some concerns about switching but Judge Hunter says he has none. Keep \$7,500 in this budget for equipment for now. May have more info for the October budget hearing. Leave pauper attorney as requested.

SUPERIOR COURT - Judge Justin Hunter was present. Pauper attorney fee was discussed. He is still waiting on results from public defender commission to see if Clinton County can get reimbursements for pauper fees. If this is so, the reimbursements can be included on the revenue side. A three person board will need to be set up via resolution by the Commissioners. Leave pauper attorney as requested. Leave equipment as requested for now.

SOIL & WATER - Leah Harden and Dustin Johnson were present. Part of salaries are reimbursed. They will be receiving a new grant for three years starting in 2018 to reimburse 35% of Conservation resource specialist salary. Another grant for this has been submitted for 2019. No changes.

WILDCAT SOLID WASTE - Director Joel Freeman was present. He stated this budget is straightforward. Electronics removal has been going up over the last few years. 10% of the

total budget is allocated to move to Rainy Day fund. A forklift and platform lift have been purchased. Electronics storage is in trailers as the building is not large enough. A better storage facility may need to be looked into in the future. No changes.

PIP - Chamber President Shan Sheridan was present. He presented a 10 year review of their budget. Last year Liz Stitzel was brought on part time to help with economic development research. Over 700 new jobs have been added in the industrial park alone since 2012 at approximately \$22 million in salaries. Also, there are four major factories that paid over \$4 million in property taxes last year. He stated that funds must be invested up front to make money in the long run. \$10,000 management fee for the chamber added to the 2018 request. This would be for staff. North Central Indiana region membership was discussed. Mr. Sheridan stated they are in the queue for grant funds for economic development that will run through the County. I-65 and 28 interchange would benefit from these grant funds.

**2018 budget hearing recessed at 8:55 a.m.**

**September Council meeting called to order at 9:05 a.m.**

Council member Mitchell moved seconded by Council member Beard to approve the minutes of the August 8, 2017 Council meeting. Motion carried 6-0 with Council member Myers abstaining.

Council member Myers moved seconded by Council member Hensley to approve the minutes of the August 15, 2017 Budget hearing. Motion carried 7-0.

#### **COMMUNITY CORRECTIONS**

Director Brett Barton stated there were 62 clients with 2 of those being juveniles on electronic monitoring for August 2017. He spoke with both the judges about helping with collections of fees. They will not be doing any writs. He has been in touch with a company called Impact for digital storage of documents. He has money in his project income fund that could possibly be used for the entire County. Discussion followed. President Dunn asked Mr. Barton to work with Commissioners on this project and keep the Council up to date.

#### **PROBATION**

Chief probation officer Nancy Ward stated there were zero juvenile detention costs for the month of August.

#### **NEW BUSINESS**

##### **EMS Fund Ordinance No. CO-2017-12**

This fund will be created so all revenues and expenses of EMS can go into and out of one fund. This will take effect on Oct 1, 2017. Revenues can start being receipted in this fund on that date so there will be a cash balance for payroll to start January 1, 2018. This however means that no EMS revenues will be going into County General after October 1.

Council member Beard moved seconded by Council member Mitchell to approve Ordinance No. CO-2017-12 An Ordinance of the Clinton County Council of the State of Indiana Establishing a Non-Reverting Fund for Clinton County Emergency Medical Services. Motion carried 7-0.

#### **OLD BUSINESS**

##### **Additional Appropriations Ordinance No. CO-2017-13**

Council member Chynoweth moved seconded by Council member Gascho to approve an additional appropriation request from the Clinton County Veterans Affairs Office in the amount of \$85.44 in the County General fund for 1000-012-02-0001 Office Supplies. Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Gascho to approve an additional appropriation request from the Clinton County Sheriff's Office in the amount of \$25.11 in the County General fund for 1000-005-02-0011 Gas, Oil and Lube. Motion carried 7-0.

Council member Beard moved seconded by Council member Mitchell to approve an additional appropriation request from the Clinton County Coroner in the amount of \$10,000.00 in the County General fund for 1000-007-03-0044 Forensic Autopsies. Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Gascho to approve an additional appropriation request from the Clinton County Parkview Home in the amount of

\$1,500.00 in the County Home Donation fund for 1128-000-02-0001 Supplies for Residents. Motion carried 7-0.

Council member Hensley moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Highway Department in the amount of \$100,000.00 in the Cum Bridge fund for 1135-100-03-0509 Bridge #509. Motion carried 7-0.

Council member Hensley moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Highway Department in the amount of \$90,000.00 in the Cum Bridge fund for 1135-100-03-0504 Bridge #504. Motion carried 7-0.

Council member Mitchell moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Sheriff's Office in the amount of \$5,500.00 in the Misdemeanant fund for 1175-000-04-0003 Equip Vehicles. Motion carried 7-0.

Council member Hensley moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Sheriff's Office in the amount of \$185,000.00 in the Rainy Day fund for 1186-000-03-0006 Jail roof repairs. Motion carried 7-0.

Council member Hensley moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Sheriff's Office in the amount of \$14,000.00 in the Rainy Day fund for 1186-000-03-0009 Professional Services. Motion carried 7-0.

Council member Mitchell moved seconded by Council member Gascho to approve an additional appropriation request from the Clinton County Surveyor's Office in the amount of \$4,160.30 in the Surveyor Corner Perpetuation fund for 1202-000-03-0001 Professional Services. Motion carried 7-0.

Council member Myers moved seconded by Council member Hensley to approve an additional appropriation request from the Clinton County Central Dispatch in the amount of \$12,000.00 in the 911 fund for 1222-000-01-0030 Overtime. Motion carried 7-0.

Council member Beard moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Superior Court in the amount of \$9,982.77 in the Supplemental Public Defender Service Fee Fund for 1200-000-03-0047 Pauper Attorney. Motion carried 7-0.

Council member Beard moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Circuit Court in the amount of \$17,071.15 in the Supplemental Public Defender Service Fee Fund for 1200-232-03-0047 Pauper Attorney. Motion carried 7-0.

Council member Hensley moved seconded by Council member Chynoweth to approve an additional appropriation request from the Clinton County Circuit Court in the amount of \$2,500.00 in the Interpreter Grant Fund for 4018-232-03-0001 Circuit Court Interpretation fees. Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Auditor's Office in the amount of \$54,016.80 in the Hospital Contractual Fund for 4960-000-03-0005 Professional Services. Motion carried 7-0.

Council member Beard moved seconded by Council member Myers to approve an additional appropriation request from the Clinton County Commissioners in the amount of \$57,000.00 in the Cum Cap Development Fund 1138-000-03 Professional Services for Court House study. Motion carried 7-0.

Council member Beard moved seconded by Council member Hensley to DENY an additional appropriation request from the Clinton County Commissioners in the amount of \$57,000.00 in the Landfill Tipping Fee Fund 4901-000-03 Professional Services for Court House study. Motion to deny carried 7-0.

\* Jamie Blacker Chairman of the Clinton County Fair Council was present to discuss repair requests. There will be winter storage income coming in that was not taken into consideration when asking for this \$20,000 request. He stated \$10,000 would be sufficient but they would just break even. He would still like to have the \$20,000 so they can prepare 2-5-10 year studies for the fairgrounds. The renovation to the 4-H building has been good in that this

building can now be rented more. There are \$6,000 per month in expenses currently including mowing services. Several trees need to come down and other safety issues need to be addressed. Discussion followed. There is also a transfer request submitted for this amount in Landfill Tipping Fee Fund from Imaging.

Council member Mitchell moved seconded by Council member Myers to DENY an additional appropriation request from the Clinton County Commissioners in the amount of \$20,000.00 in the Landfill Tipping Fee Fund for 4901-000-03-0020 Fairground repairs. Motion carried 7-0.

Council member Beard moved seconded by Council member Hensley to approve a transfer request from the Clinton County Commissioners in the amount of \$20,000.00 from 1140-000-04-0045 IT Imaging to 1140-000-03-0048 Fairground Maintenance. Motion carried 7-0.

#### **Transfers**

Council member Chynoweth moved seconded by Council member Myers to approve a transfer request from Clinton County Probation in the amount of \$3,000.00 in the Probation User Fee Fund from 2002-000-04-0044 Computers and peripherals to 2002-000-01-00016 Admin assistant. Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Myers to approve a transfer request from Clinton County Probation in the amount of \$6,000.00 in the Probation User Fee Fund from 2002-000-03-0001 Contract Services to 2002-000-01-00016 Admin assistant. Motion carried 7-0.

Council member Myers moved seconded by Council member Hensley to approve a transfer request from Clinton County Probation in the amount of \$4,000.00 in the Drug and Alcohol Fund from 1148-002-01-0004 Coalition Coordinator to 1148-001-01-0002 Prevention. Motion carried 7-0.

Council member Gascho moved seconded by Council member Mitchell to approve a transfer request from Clinton County Highway Department in the amount of \$3.18 in the Motor Vehicle Highway Fund from 1176-530-03-0014 Telephone to 1176-530-04-0035 Radios. Motion carried 7-0.

Council member Chynoweth moved seconded by Council member Beard to approve a transfer request from the Clinton County Assessor's Office in the amount of \$176.50 in the County General Fund from 1000-008-01-0012 Deputy Real estate to 1000-008-04-0007 Office equipment. Motion carried 7-0.

Council member Beard moved seconded by Council member Chynoweth to approve a transfer request from the Clinton County Treasurer's Office in the amount of \$2,772.45 in the County General Fund from 1000-003-03-0001 Custom printing to 1000-003-04-0007 Office equipment and \$347.55 from 1000-003-02-0001 Office supplies to 1000-003-04-0007 Office equipment. Motion carried 7-0.

Council member Myers moved seconded by Council member Hensley to approve a transfer request from Clinton County Superior Court in the amount of \$425.00 in the County General Fund from 1000-201-03-0086 Medical Exams to 1000-201-04-0049 Law Books. Motion carried 7-0.

Council member Hensley moved seconded by Council member Chynoweth to approve a transfer request from the Clinton County Assessor's Office in the amount of \$4,850.00 in the County General Fund from 1000-008-01-0012 Deputy Real estate to 1000-008-04-0007 Office equipment. Motion carried 7-0.

Council member Myers moved seconded by Council member Hensley to approve a transfer request from the Clinton County Sheriff's Office in the amount of \$15,000.00 in the County General Fund from 1000-005-01-0031 Deputy to 1000-005-01-0019 Overtime. Motion carried 7-0.

Council member Gascho moved seconded by Council member Mitchell to approve a transfer request from Clinton County Central Dispatch in the amount of \$46.95 in the 911 Fund from 1222-000-01-0030 Overtime to 1222-000-01-0003 Part time. Motion carried 7-0.

#### **Transfers no approval required**

\$1,000.00 from 1000-622-03-0042 Cooking gas to 1000-622-03-0062 Cable TV

\$1,300.00 from 1000-622-03-0043 Water & sewer to 1000-622-03-0062 Cable TV  
 \$197.00 from 1000-622-03-0058 Elevator maint to 1000-622-03-0053 Repair farm equip  
 \$20.00 from 1000-622-03-0082 Fire alarm to 1000-622-03-0053 Repair farm equip  
 \$1,000.00 from 1000-622-03-0043 Water & sewer to 1000-622-03-0051 Repair building  
 \$1,000.00 from 1000-622-03-0044 Electricity to 1000-622-03-0051 Repair building  
 \$110,900.00 from 4901-000-04-0003 Ambulance to 4901-000-04-0006 EMS Monitors  
 \$29.00 from 4958-000-03-0015 Telephone & fax to 4958-000-03-0031 Membership  
 \$60.00 from 1000-160-03-0057 Maximus to 1000-160-03-0054 Manatron  
 \$475.00 from 1000-160-03-0068 Website maint to 1000-160-03-0054 Manatron  
 \$1,625.00 from 1000-201-03-0086 Medical exams to 1000-201-03-0047 Pauper Attorney  
 \$75.00 from 1000-201-03-0013 Mileage to 1000-201-03-0049 Clothing expense  
 \$16,015.00 from 4960-000-04-0011 Ambulance to 4960-000-04-0012 Ambulance Cots  
 \$15.08 from 1000-006-03-0012 Postage to 1000-006-03-0084 Seminars  
 \$3,000.00 from 1000-005-02-0011 Fuel to 1000-005-02-0013 Garage supplies  
 \$100.00 from 1000-007-03-0014 Phone to 1000-007-03-0051 Vehicle repair  
 \$388.26 from 1176-530-03-0031 Bldg personal prop to 1176-530-03-0051 Repair to bldg  
 \$6,083.55 from 1135-000-03-0051 Misc Bridge repair to 1135-000-03-0052 Misc Culvert repair  
 \$4,085.48 from 1176-530-03-0032 Workman comp to 1176-530-03-0051 repair to bridge  
 \$1,717.72 from 1176-531-02-0023 Bituminous to 1176-531-02-0025 Grader blades  
 \$408.00 from 1176-533-03-0041 Utilities to 1176-533-03-0033 Weeds & brush  
 \$317.21 from 1176-533-04-0035 Other road equip to 1176-533-04-0033 Dump trucks  
 \$3,198.79 from 1135-100-03-0032 Bridge #32 to 1135-100-03-0016 Bridge #16  
 \$11,497.00 from 1135-100-03-0036 Bridge #36 to 1135-100-03-0016 Bridge #16  
 \$7,118.21 from 1135-100-03-0505 Bridge #505 to 1135-100-03-0016 Bridge #16  
 \$100,000.00 from 1135-100-03-0509 Bridge #509 to 1135-100-03-0016 Bridge #16  
 \$2,000.00 from 1176-533-03-0001 Snow removal to 1176-533-03-0061 Equip rental

### **Council Reports**

None

### **Commissioner Reports**

Commissioner Woods stated the insurance benefits committee has been meeting on a regular basis with LHD. The renewal with United Health would be at 16% increase. They are in negotiations with United and looking at other companies as well. Broker commissions will be reduced with LHD and will save approximately \$31,000 over last year.

The lease contract with IU Health includes a health share clinic. IU has been doing interviews with other entities such as the City of Frankfort and Clinton Prairie School Corporation as well.

Commissioner Woods also stated the renewal for insurance coverage for EMS Volunteers and Reserve Deputies is being updated.

### **Department reports**

EMS - Director Greg Miller has an American Structurepoint invoice that needs paid. It is for the work they have done on preparing the drawings for the new EMS structure. Discussion followed as to where this should be paid from. Another set of plans are being done now and Mr. Miller and the committee will meet with them at the end of this week. Should it be paid out of CEDIT professional services or elsewhere? Council decided to pay for this invoice out of the professional services line in the CEDIT fund that has a current balance of \$51,000.00.

Mr. Miller also discussed purchasing new monitors because the current ones are old and cannot be repaired. A transfer request has been submitted for this year instead of putting it into the 2018 budget.

Council member Beard moved seconded by Council member Hensley to approve a transfer request in the amount of \$110,900.00 in the Landfill Tipping Fee Fund from 4901-000-04-0003 Ambulance to 4901-000-04-0006 EMS Monitors. Motion carried 7-0. \*NOTE: this is the same transfer as listed above under Transfers No Approval Required.

Jail - Sheriff Ward presented information on a kitchen management company called Aramark. This company is being hired to maintain the kitchen in the Jail. This could save the County approximately \$40,000 or more by not having cooks on payroll. These people will stay on and will work for Aramark. The Commissioners have approved this and will be signing a contract. An escrow account needs to be set up for 2-3 cents per meal and this will act as a savings account for equipment purchase. The County can pay as we go into this escrow or pay as needed.

Council member Mitchell moved seconded by Council member Hensley to move forward with the escrow charge added to meal plan. Motion carried 7-0.

Sheriff Ward also stated the Jail roof repair to start September 25 and take approximately one month.

**Council meeting adjourned at 10:05 a.m.**

**Reconvene 2018 Budget hearing at 10:25 a.m.**

FRANKFORT/CLINTON CO AIRPORT AUTHORITY - Alan Dunn discussed this budget. A new hangar is being built. All monies are being used towards the new construction. New self service fueling station is up and running and is .50 cents below the full service stations. No questions from Council.

TREASURER - Treasurer Carol Bartley was present. First Deputy salary on 95% salary survey. No changes.

RECORDER/PERPETUATION - Recorder Beth Keeney was present. No changes.

SHERIFF/JAIL/LIT - Sheriff Ward and Jail Matron Wanda Mitchell were present. The Public Safety committee has met since last budget hearing. EMS revenues will no longer be going into County General. \$400,000 needs to be cut in County General due to this. SHERIFF - There is a net increase of \$319,000 in this budget. By only adding one deputy and civil process server and no courthouse security officer and keeping the salaries as requested could help with the shortfall. Sheriff Ward discussed adding staff and the benefits of having more employees. They have a hard time staying fully staffed currently. Department of Corrections reimbursement could possibly be raising from \$30 to \$35 per day for more County General revenues. 01-0017 can be reduced to 10 deputies at \$50,000 for a total of \$500,000. This can actually be zeroed out here as will be paid out of LIT. Civil process server to stay in but remove the second courthouse security officer 01-0038. Sheriff pension 03-0034 reduce to \$246,000. Will use \$23,000 from Civil Process fund and \$50,000 from Sheriff Sale Fee fund to support pension payment. Overtime request increased by \$7,000 and will be needed according to Mrs. Mitchell. 02-0033 Uniforms can reduce to \$22,000. 02-0011 gas and oil to remain. 03-0058 Radio maintenance has been doubled. Reduce to \$10,000. Sheriff Autos 04-0010 change to zero here but was not advertised anywhere else. President Dunn suggested paying from Public Safety LIT fund. 04-0044 computer and peripherals at \$15,000 keep in here for now as this was not advertised in Cum Court House or Cum Cap. JAIL - 01-0014 change to 19 jailers at \$37,296.48 each for a total of \$708,633.12. 01-0056 PREA added back in at \$37,870 as it was inadvertently left out. Cooks can be removed due to Aramark contract, 01-0030 Head cook and 01-0031 three cooks. 03-0005 meals for prisoners can be removed completely as they are included in the Aramark contract as well. Jail household Kitchen and laundry 04-0008 remove. 04-0044 Jail computer and peripherals leave here for now but not advertised elsewhere. Rename 03-0005 to food service contract and make it \$240,000. 01-0028 part time jail clerk can change to zero. LIT - will review after EMS budget.

SURVEYOR/DRAIN BOARD/PLAT BOOK - Surveyor Dan Sheets was present. Office admin pay raise was discussed and is to be paid out of Plat book fund. Salaries requested in County General Surveyor should only be at 4% as these were inadvertently submitted incorrectly. DRAINAGE BOARD - requests less than last year. No Changes. PLAT BOOK - 01-0002 First Deputy should be raised to \$3,346. 03-0011 GIS Maintenance agreement reduce to \$13,250.

CORONER - Coroner Amanda Abbott could not be present. Coroner salary requested above 4%. Reduce to \$17,795 No changes otherwise.

ASSESSOR/REAPPRAISAL - Assessor Dana Myers and First Deputy Jada Ray were present. ASSESSOR - Copier 04-0007 can be removed as it is being purchased this year. Additional personal property deputy requested. President Dunn stated he would like to see the purchase of the Xsoft program instead of another deputy. This was not requested for 2018 however. There would be a purchase cost upfront but the Xsoft maintenance fee is less than current Manatron maintenance fee. Remove 01-0014 Deputy personal property. Office Furniture 04-0009 remove. 01-0019 Extra help/part time reduce to \$8,000. REASSESSMENT - Group insurance 01-0033 reduce to \$12,500. 03-0003 contractual services reduce to \$140,000. Manatron 03-0058 could be adjusted if change to Xsoft. Mrs. Myers will look at Xsoft figures and come back tomorrow with those.

CLERK/VOTER/ELECTION/PERPETUATION - Clerk of the Courts Sherri Crews and Margaret Alexander of the Election board were present. CLERK - some salaries at 95% salary survey increase. Office Equip 04-0007 reduce to \$1,500. 01-0019 Extra labor reduce to \$30,000. 03-0084 seminars leave at \$1,500. Auditor Hamilton suggested using County Elected Official training fund for all elected officials. VOTER - Voter Stipend 01-0023 reduce to \$1,000. 03-0015 ACCS remove. This could possibly be paid out of commissioner budget with ACCS contract as it should be billed to the county through them. ELECTION BOARD - Margaret Alexander spoke to the Council and presented information on the Election budget. 01-0016 precinct board members reduce to \$25,000. 01-0019 voter team 5 day before reduce to \$1,000 and change name to Travel board. 02-0001 election supplies reduce to \$2,500. 03-0012 postage reduce to \$500. 03-0021 printing ballots reduce to \$7,650. 03-0053 Vote center repairs increase from zero to \$1000 and 04-0001 vote center equip reduce to \$1,000. 03-0061 polling places rent reduce to \$200. 03-0086 meals for election board reduce to \$1,000.

**Budget hearing recessed for lunch at 12:46 p.m. and reconvened at 1:52 p.m.**

EXTENSION - Extension Agent Caren Crum was present. No changes.

HUMANE SOCIETY - Nancy Elsea was present. This budget is in the Landfill Tipping Fee fund. Air conditioning unit has quit working since the last council meeting. A new unit has been installed to replace it. There are three units total. She stated they are looking to install new inside guttering. They need new kennels for the isolation unit and are searching for some grant funds. A grant has been received from SIA for the exercise yard fencing. The total request from the County for 2018 is for \$95,000. Council agrees that this is reasonable amount.

VETERANS - Veterans Affairs Officer Joe Root was present. No changes.

WEIGHTS & MEASURES - Bob Marcum was not present. No changes.

PROBATION/PUF/JUV PROB ADMIN/GRANT - Chief Probation Officer Nancy Ward was present. All expenses from fund #2000 Admin fees has been all moved to #2002 PUF with no changes. JUV PROB ADM - no changes. PROB STATE GRANT - no changes. Mrs. Ward discussed ways to try to collect unpaid fees.

AREA PLAN - Director Mark Mills and Zoning Administrator Liz Stitzel were both present. Salary for secretary submitted over the 4%. This should be reduced to \$25,096. No other changes.

EMS - Director Greg Miller was present. This budget is for the new EMS fund that was created today via Ordinance CO-2017-12. Discussion concerning revenues on 911 side vs. transfer side. Mr. Miller estimates approx \$700,000 on 911 side. Per Mr. Miller 03-0002 EMS billing contract reduce to \$70,000 and 03-0005 Accumed can be reduced to \$60,000. 01-0020 Transfer paramedic should be \$97,344 and 01-0021 Transfer EMT should be \$109,650. Transfer part time EMT and part time paramedic are correct. Group Ins 01-0016 reduce to \$200,000. EMS Overtime can remain the same. Supplies for 911 ambulances has an increase in the 2018 request. EMS Monitors 04-0010 can be removed as they are being purchased this year. Commissioner Jifts stated there is a leasing company that could be used for the new structure opposed to paying for it entirely out of hospital contractual. EMS Headquarters 04-0001 and EMS satellite bldg 04-0002 can be removed. Paramedic part time 01-0027 was discussed and will remain at \$52,500. There was much discussion concerning revenues generating enough money to cover higher salaries. President Dunn suggested paying a lease payment out of Public Safety LIT instead of here in EMS fund. Ambulance lease 04-0036 is for one new ambulance for a three year lease. 04-0011 is for two ambulances.

EMA - Director Darrell Sanders was present. Two salaries were requested over the 4% suggested raise inadvertently. Can be reduced. A new vehicle 01-0001 has been requested. Can be reduced to \$27,000. Weather siren maintenance 03-0081 needs to remain at \$5,000. Can reduce fuel 02-0021 to \$6,500.

PARKVIEW - Director Chris Overman was present. He stated there was an oversight on his part in supplies. He needs to move \$500 out of dairy to gas, oil and lube. Council approved.

HEALTH - Supervisor Rodney Wann was present. All salaries were requested over the 4% raise. This was not intentional and all can be reduced back to 4%. He did include some

increases in case there was a move to the hospital in 2018. Equipment supplies 02-0032 increased due to this. Overtime of \$6,000 included. This is due to the possibility of a bill at the State still in review. Can be removed if not passed. Remove \$800 in autopsies 03-0015. PHEP Grant - State grant. No changes.

MVHLR&S/CUM BRIDGE/LOHUT - Superintendent Kevin Myers was present. HWY - All salaries requested at 6%. Additional funding from the state must have majority of it used on roads. Bituminous has increased. Loader Lease 533-04-0018 reduce to \$35,000. Co Rd 450W 533-03-0002 request to be left in here and taken out of Cum Cap. CUM BRIDGE - no changes. LRS - Bituminous request increased. No changes. LOHUT - No changes.

911/CENTRAL DISPATCH - Director Renee Crick was present. CENTRAL DISPATCH - Dues & subscriptions and memberships raised \$100 on each. Revenues exceed expenses this year. 911 - Maint 03-00010 reduced to \$15,000. Power phone and Spillman interface are additional required purchases for 2018.

AUDITOR - Auditor Cathy Hamilton stated there is an increase in office supplies due to toner costs. Book scanning added in. No changes.

Assessor Dana Myers presented Xsoft figures to the Council. The net difference is \$8,200 per year. A onetime conversion fee from the current software vendor, Manatron, would be charged as well.

**Budget session recessed at 4:00 p.m**

**Budget session reconvened at 8:05 a.m. Wednesday, September 13, 2017**

COUNCIL - group ins 01-0033 can be reduced down to \$1,275,750 because the commission to LHD is on another line 03-0022. This is a 5% increase over 2017. Basic 03-0021 can be reduced to \$17,720 for the same reason. Tax cap loss 03-0085 can be removed completely. \*Can also remove tax cap loss from reassessment and Health\*. 03-0033 Workmans Comp can be reduced to \$110,000.

CEDIT - 2017 Bond payment amount 03-0008 was questioned. There will need to be an additional appropriation done in January 2018 for \$248,100. Total payments equal \$413,500. Pictometry 03-0021 increase to \$24,278 but possibly some of this could come from surveyor plat book fund as that office uses it the most. Economic Development 03-0076 reduce to \$199,000 per PIP budget presented by Shan Sheridan yesterday.

COMMISSIONER - raise for Commissioner assistant was discussed and felt was deserved due the added duties of this position for the fair council. No changes.

COURT HOUSE - AM Custodian 01-0013 raise to \$40,000 and change name to custodian/facility manager and remove facility manager 01-0024.

CUM COURT HOUSE - repairs and maint 03-0001 was discussed. This amount is just an estimate. The final recommendations from American Structurepoint have not yet been received. President Dunn suggested reducing this amount and trying to do a Renovation Bond next year for all these repairs and upgrades. Reduce to \$100,000. Remove property tax cap loss 03-0069.

LANDFILL - 04-0006 EMS Monitors can be removed completely. Demo of properties 03-0025 reduce to \$173,000 and create new line for EMA vehicle line at \$27,000. Can then remove the vehicle from EMA budget in Co gen 1000-311-04-0001.

CCD - Property tax cap 03-0024 can be removed. CR 450W 03-0018 can be removed here as it was left in highway. Court house comp and peripheral 04-0009 includes sheriff and jail as well and suggested items that ACCS would like to see done. There was discussion about having the Sheriff and Jail in with the Commissioner's budget and CCSSO not having control over the spending, the time frame of filing claims and keeping track of what the savings or cost is at the jail for IT and equipment. It was suggested asking ACCS for a yearend report for expense breakdown. Commissioner Woods stated they will get together with the Sheriff and Mrs. Mitchell concerning this. Remove Computer and peripherals from Sheriff \$15,000 and Jail \$20,000 budgets both in County General.

IT - Email services 03-0002 can be removed as it is on the ACCS request of items to be done and is budgeted in CCD. Website maint 03-0068 can be removed.



Surveyor Dan Sheets was present to discuss pictometry with the Council. Mr. Sheets believes it is very useful and needs to keep this service. He stated he could pay part of this fee out of Plat book maint fund. There was discussion as to who pays this invoice now and how it is split between Commissioners, Surveyor and Assessor. In Plat Book Maint fund put \$500 in GIS Maint Agree and create new line Pictometry fly over at \$10,000. In CEDIT fund pictometry line should remain at \$3,000 and create a new line for Pictometry fly over for \$14,278.

**Recess at 9:32 a.m.  
Reconvene at 10:30 a.m.**

President Dunn stated revenues are calculated at \$10,597,373. This is last year's revenues plus the growth quotient of 4%. \$10,927,906 is where the 2018 budget requests stand currently. The revenue estimate includes the assumption that the pauper attorney fees will be reimburse at 25% for both courts. He stated he discussed with Sheriff Ward and Mrs. Mitchell about removing two jail corporals. Commissioner Woods suggested reducing demolition of buildings in Landfill by \$100,000 and move something out of County General into that fund.

PUBLIC SAFETY LIT - revenues available for 2018 are estimated at approximately \$1.1 million. President Dunn stated currently he has the following budgeted in LIT: 8 deputies in this budget at \$400,000. Historically these have always been in LIT (what used to be LOIT), 2 deputies at \$100,000, Courthouse security at \$33,686, civil process server at \$33,686, Dare officer, 2 sergeants and sheriff Overtime for a total of \$387,425 from County General to LIT. Also Sheriff Vehicle Lease payment in LIT at \$78,778. \$130,000 for EMS Bldg lease payment and 2017 Ambulance lease #1 at \$110,000. EMS revenues for the 911 side and the transfer side were discussed. Council would request that EMS analyze rates charged currently.

**Recess at 10:48 a.m.  
Reconvene at 1:15 p.m.**

2018 #2 ambulance lease moved to LIT at \$54,000.00 and 2017 Ambulance #1 lease at \$110,000 moved back out.

Lowered Demolition of prop in Landfill to \$100,000. Also moved workmans comp at \$110,000 out of Council budget. This brings the County General fund within \$90,000 of being budgeted even. SS/Med and PERF increased in EMS budget so they could be reduced in County General as well. Discussion concerning budgeting EMS Fund vs. Hosp contractual. All payroll and benefit lines (01) are in EMS fund and all others, Supplies (02), services (03) and capital purchases (04), in Hospital Contractual currently. This leaves a \$2 million budget in the new EMS fund. It was suggested that Greg Miller and Auditor Cathy Hamilton be given time to get together and work on these two budgets before the October meeting. It was suggested that Mr. Miller and the Commissioners meet with Center Twp Trustee about helping out with the EMS budget. Possibly paying the #2 ambulance lease payment. He will check into this.

Xsoft for the Assessor's office was discussed again. This could be of great savings long term. It would require net increase in the budget of \$8,000 for 2018 to purchase the software and have maintenance. Remove Manatron at \$42,000 and add Xsoft of \$50,200. It was decided to go ahead and make this increase in the Reassessment fund and see what cuts DLGF suggests after reviewing budgets.

**2018 Budget hearing adjourned at 1:39 p.m.**

Clinton County Council

Alan Dunn, President

*Clark Beard*

Clark Beard

Ron Gascho

*Mark Mitchell*

Mark Mitchell

*Jake Myers*  
Jake Myers, Pro-tem

*Jeff Chynoweth*  
Jeff Chynoweth

*Mike Hensley*  
Mike Hensley

Mike Hensley

ATTEST: *Cathy J. Hamilton*

Cathy J. Hamilton, Clinton Co Auditor

