

MINUTES OF THE COUNTY COMMISSIONERS

June 5, 2017

The Clinton County Board of Commissioners convened in open session in the Commissioners Meeting Room at the Clinton County Courthouse, Frankfort, Indiana, on June 5, 2017 at 9:00 A.M.

On call to order the following members were shown to be present or absent.

PRESENT

Scott Shoemaker
Steve Woods
Josh Uttis

ABSENT

Others in attendance were Commissioner Assistant Theresa Martin, Attorney Tom Little, Kevin Myers, Wanda Mitchell, Sheriff Jeff Ward, Ron Gascho, Clark Beard, Leanne Doerflein, Ken Hartman, Greg Miller, Dan Sheets, Mark Mills, Jason Smith, Liz Stitzel, Dennis Dunlap, Brit Ostler, Carol Bartley, Beth Keeney, Rodney Wann, Terri Goff, Renee Crick, Nancy Ward, and others as listed in the minutes. Auditor Cathy J. Hamilton recorded the proceedings of the meeting.

PLEDGE OF ALLEGIANCE

Commissioner Uttis led the Pledge of Allegiance.

IN THE MATTER OF PUBLIC COMMENT

Commissioner Shoemaker asked for public comment.
Jason Smith owner of Smith's Lawn Care stated the mowing bid that was accepted contained no actual total cost and questioned the Commissioners' decision. The accepted bid contained a per mow bid instead of an annual amount. His annual amount calculated to the same cost per mow as the accepted bid.
Commissioner Shoemaker stated the Commissioners did not have to bid the project but chose to.

IN THE MATTER OF COACH KIDS

Susan Grasham presented the mission and programs of the Coach Kids program which is faith based. They work in all Clinton County schools. She also presented the Coach Kids financial statement and commented that \$7,500 was budged from the Probation Department which will not be there this year.
Probation Director Nancy Ward commended the assistance the Coach Kids program provides juvenile probation.
Commissioner Woods stated they will look at providing additional funding in 2017 and budgeting funding in 2018.
Commissioner Uttis thanked Coach Kids for the work they do.

IN THE MATTER OF RECORDER FEE SCHEDULE

Recorder Beth Keeney reported she is working to improve and update the recorder's office. New legislation has dictated a revision in recorder's fee structure and presented a revised fee schedule. She would like to get 1995 to 2002 imaged and will need a new printer and at some point. The office will also need a new plat cabinet.

IN THE MATTER OF HIGHWAY

Highway Superintendent Kevin Myers reported:
Commissioner Woods moved to approve Supplemental Agreement No. 1 with BLN for Bridge 504 for increasing time for bridge construction from 15.5 weeks to 61.5 weeks and additional costs for mitigation of contaminated soil raising expenses to \$89,000.00 for signature. Pre-final inspection will be Wednesday at 9:00 a.m. Commissioner Uttis seconded. Motion carried 3-0.

After requesting 5 quotes for the truck chassis for the new sign truck, I received two responses.

Mann Chevrolet	\$35,780.50
Bill Estes Chevrolet	\$35,648.00

My recommendation is to accept the low bid from Bill Estes. The truck will have to be a 2018 since it's too late to order a 2017.

Commissioner Uttis moved to accept the bid from Bill Estes Chevrolet in the amount of \$35,648.00. Commissioner Woods seconded. Motion carried 3-0.

Also getting info on several options for a loader.

We have been pushing hard to get spreading done. Hopefully we can get to spraying dust control and then start chip sealing this week.

I attended the meeting in Crawfordsville on Community Crossings. This year the County will only have to put up 25% and the state will match 75%.

If the County commits \$333,000. then the State would commit \$1,000,000. That is if all the funds are available and we can jump through all of the obstacles they have put in there.

Definitive projects have to be presented and a consultant has to do the construction inspection, even on a chip seal. I will be working on that.

Commissioner Shoemaker recommended using the grant funds for paving and asked Mr. Myers to prepare a schedule of what is to be done with grant funds.

Commissioner Woods ask Mr. Myers to send notice to the County Council for request of the county match for grant funding.

I attended the IACHES conference last week. Got some more info on CC and also the increased funding we should get for MVH and LRS for next year. The Auditor should be getting these figures from the state soon so we can start on our budget.

IN THE MATTER OF AREA PLAN

Liz Stitzel gave the following report on unsafe properties and tall grass ordinance violations:

Sedalia School - have not moved vehicles yet but are progressing
Gilbert property on Michigantown Blacktop - a resolution has been reached.

Mowing liens are in progress.

Commissioner Shoemaker stated the bids for demolition of the Manson elevator should not be approved. The Forest property had 3 bids and asked Ms. Stitzel to review those bids prior to making a decision.

Commissioner Woods suggested to rebid the project later in the year.

IN THE MATTER OF INSURANCE AGENT OF RECORD

Dennis Dunlap, representing the benefits committee, reported four insurance companies made a presentation to the committee. Two companies presented their software product to Auditor Hamilton and Britt Ostler, Payroll Clerk and the committee unanimously recommends LHD as Agent of Record.

Commissioner Woods stated all four were great companies and those who work with the product on a daily basis had a hand in the choice. IU insurance benefits will be looked at and all four companies stated they can work with IU. He strongly agrees with LHD.

LHD will take over the current health products and accept the commissions currently in place. In 2018 LHD will charge a contractual amount instead of being commission based.

Commissioner Uttis moved based on the committee's recommendation to change the insurance agent of record to LHD effective today and have Commissioner Woods sign the Agent of Record Contract. Commissioner Woods seconded. Motion carried 3-0.

IN THE MATTER OF NEW HIRE POLICY

Commissioner Shoemaker requested the Commissioner to review new hires in those departments whom they oversee. He asked the department heads to forward resumes for Commissioner review prior to hiring. Dennis Dunlap will draft the policy language effective immediately.

WEIGHTS AND MEASURES

Commissioner Shoemaker reported two candidates were interviewed in executive session. they need to take state exam to become certified.

Commissioner Woods moved to hire Robert Marcum to the Weights and Measures position pending his passing of the State certification exam. Commissioner Uttis seconded. Motion carried 3-0.

**OLD BUSINESS
DEMOLITION BIDS**

The demolition bids are kept on the table.

NEW BUSINESS

FOREST FIRE DEPARTMENT GRANT

Commissioner Uttits reported Forest lost their fire station due to tornado damage and would like to apply for a Community & Rural Affairs grant to rebuild. The grant must go through the County. Amy Miller, Grant Administrator, has worked with the agency and her fee would come from the grant.

The Commissioners voiced their support to proceed with grant application.

IN THE MATTER OF DEPARTMENT REPORTS

EMS

EMS Director Greg Miller reported EMA has an ambulance that has not been in use for several years and requested permission to trade for services provided in the amount of \$4,500. Commissioner Uttits recommended to trade the ambulance for services that have been provided. Commissioner Woods seconded. Motion carried 3-0.

IN THE MATTER OF COMMISSIONER REPORTS

Commissioner Woods reported:

John Grisham is reporting the progress on the Sedalia School to him weekly.

Commissioner Uttits:

Requested approval to proceed with an EMS building design proposal from American Structure Point at approximately \$10,000. Commissioner Woods moved to engage American Structure Point to pursue a new EMS headquarters design. Commissioner Uttits seconded. Motion carried 3-0.

A parking agreement with Iron Man Properties will be presented at the next meeting.

Commissioner Shoemaker reported:

The Commissioners will be asking the Council to use Public Safety LIT funds for an EMS building.

An emergency repair of the air conditioners at the county annex building was completed. Commissioner Woods moved to ratify approval of the TL Myers invoice in the amount of \$4,750.00 for repair of the air conditioner at the county annex. Commissioner Uttits seconded. Motion carried 3-0.

The IU Hospital transition was completed on June 1st and an acquisition agreement is been prepared. Commissioner Woods thanked Commissioner Shoemaker and Council President Dunn for their work to get this accomplished.

No objections were received on the Parkview Home RCAP Contract.

IN THE MATTER OF MINUTES

The May 1, 2017 and May 17, 2017 minutes were presented. No objection was received.

IN THE MATTER OF CLAIMS

Commissioner Shoemaker reported the claims were presented to the Commissioners last week for review and asked for any objections. None was received.

May 19, 2017 Friday claims in the amount of \$5,954.73.

March 26, 2017 Friday claims in the amount of \$10,443.00..

June 2, 2017 Friday claims in the amount of \$6,275.15.

June 5, 2017 court claims in the amount of \$23,317.27.

June 5, 2017 bi-weekly claims in the amount of \$301,201.37.

May 23, 2017 leased ambulance plate claim in the amount of \$30.00..

May 26, 2017 Sheriff claims in the amount of \$515.08.

May 26, 2017 payroll ending claims in the amount of \$323,611.62.

May 26, 2017 payroll ending claims for Board of Health in the amount of \$703.99.

Payroll change notices for Jail, EMS, Parkview and Area Plan were presented for review.

Commissioner Woods moved to adjourn at 10:07 a.m. Commissioner Uttits seconded. Motion carried 3-0.

THE BOARD OF COMMISSIONERS OF CLINTON COUNTY



Scott T. Shoemaker, President



Josh Uttis



Steve Woods

ATTEST:

Cathy J. Hamilton, Auditor

MINUTES OF THE CLINTON COUNTY COMMISSIONERS

June 19, 2017
9:00A.M.

The Clinton County Commissioners met on June 19, 2017 at 9:00a.m. in the Commissioners' Meeting Room located at 125 Courthouse Square, Frankfort, IN 46041.

President of the Commissioners, Scott Shoemaker called the meeting to order with the following members shown to be present or absent:

PRESENT

Scott Shoemaker
Steve Woods
Josh Utits

ABSENT

Others in attendance were Attorney Tom Little, Rene Crick, Kevin Myers, Nancy Ward, Ron Gascho, Ken Hartman, Greg Miller, Terri Goff, Renee Crick, Mayor McBarres, Wanda Mitchell, Chris Overman, Sharon Bardonner, Dan Sheets, Rodney Wann, Dennis Dunlap and others shown to be present in the minutes. Commissioners' Assistant, Theresa Martin recorded proceedings of the meeting.

PLEDGE OF ALLEGIANCE

Commissioner Shoemaker led the Pledge of Allegiance.

IN THE MATTER OF PUBLIC COMMENT

Commissioner Shoemaker asked for public comment and none were received.

IN THE MATTER OF COUNTY HIGHWAY

Superintendent Kevin Myers reported:

Proposal for Bridge #16.

This bridge needs the deck replaced. We are going to put the steel grate deck on it since the abutments are in very good shape.

E&H Bridge will make the new beams and deck, they are the only firm close by we know of that makes these. There is another company based in Atlanta but it would be doubtful they would quote. E&H quote is \$76,314.00 for the deck and beams. The quote from BLS Contractors, for complete removal and installation of bridge package is \$47,500.00. They install these packages all over the state and did the one north of Mulberry on 850W; they take care of all the details and are very efficient. I recommend the quote for the bridge package from E&H Bridge for \$76,314.00 be approved, and the quote for removal, disposal and installation of the new bridge deck from BLS Contractors for \$47,500.00 also be approved.

Chip sealing has been going very well. We will end up doing about 40 miles. This at the cost of about \$400,000. Two of the roads, 700N west of 39, and 200W south of Armstrong, are not as distressed as we first determined and not rated low enough on PASER. We also chose to seal with higher quality oil, after experimenting with it the last couple of years; we went with it even though its .30 more per gallon. Any savings will be used to make more cold mix for more paving. I think we can do more paving since we are far ahead of schedule than we were at this time last year.

200' of dust control for every home and business in the county on a gravel road is complete. This is done at no cost to the residents.

I hope to have budget done this week, the Auditor just received our income projections from the state. I am still working on our CC application, it's not due in until 7/14 but I want to get it in before I go on vacation.

Commissioners Woods made a motion seconded by Commissioner Utits to approve updates for Bridge 16 and chip sealing approximately 42 miles. Motion carried 3-0.

IN THE MATTER OF AREA PLAN

Liz Stitzel appeared to ask permission to reimburse a resident \$100.00 for inspection fees that weren't needed. Commissioner Woods made a motion seconded by Commissioner Utits to approve the reimbursement. Motion carried 3-0.

In other business Ms. Stitzel reported that she sent out a request to the mower for 8-9 properties in violation of the mowing ordinance. Commissioner Shoemaker mentioned bids for Forest project. He asked if she reviewed the ones for the Forest Church and Hillisburg garage, and asked about her thoughts on cheapest bid. Ms. Stitzel commented that she

doesn't know of any track record to compare to. Alliance is out of line and Ridenour is in the middle. The bid process for the Manson project needs to be done over. Commissioner Shoemaker recommended Ridenour to do the Forest and Hillisburg projects. Condemnation is complete. Commissioner Woods made a motion seconded by Commissioner Uttis to proceed with giving Ridenour both projects at a cost of \$19,500.00 for the church in Forest and \$2000.00 for the garage in Hillisburg. County Attorney Little and Ms. Stitzel will work on a more specific bid for the Manson location.

Commissioner Shoemaker suggested they meet out there to review all the buildings. Ms. Stitzel stated there are only 2 buildings that were condemned. Commissioner Shoemaker will publicize a meeting so they can have an onsite inspection.

IN THE MATTER OF ABILITY SERVICES

Michelle Smith of Ability Services appeared to give an update. Ms. Smith stated that they opened an art studio and really wants to partner with the community. They service 70 people and can service a few more but don't have the funds for staffing to take on more people now.

IN THE MATTER OF HUMANE SOCIETY

Nancy Elsea appeared to discuss the 2018 budget. Ms. Elsea is asking for a \$5000.00 increase. They have held several fundraisers including cabinet sales, Arni's After Dark and a Spay-ghetti Dinner. They have also been writing grants for dog runs and play areas and will receive \$8,000.00 this month from SLA. Commissioner Shoemaker mentioned that he and Ms. Elsea talked about asking for \$5,000.00 this year for building needs. They need to replace 2 commercial A/C's at a cost of \$2500.00. Kennel drains need replaced and will cost of \$1700.00 by replacing with ready-made fabricators. The last item needing attention is the security system which is 14 years old which will cost between \$1500.00 & \$2000.00. The Commissioners will advertise and approach the County Council at their July meeting to appropriate the \$5,000.00 for this year.

IN THE MATTER OF RECORDER ORDINANCE

County Recorder Beth Keeney appeared to request approval of Ordinance Number 2017-05 for Establishing the Manner and Form in Which the Recorder May Provide Bulk Form Copies to a Bulk User. Commissioner Uttis made a motion seconded by Commissioner Woods. Motion carried 3-0.

IN THE MATTER OF VECTOR CONTROL ORDINANCE

Jessica Fearnow from the Department of Health appeared for approval of Ordinance 2017-06 for Vector Control. This is to delegate responsibility for pest control to landlords etc. Commissioner Uttis made a motion seconded by Commissioner Woods to approve the ordinance. Motion carried 3-0.

IN THE MATTER OF TRANSPORTATION GRANT

Resolution 2017-03 for the Paul Philippe Transportation Grant was presented for approval. Commissioner Uttis made a motion seconded by Commissioner Woods to approve the Resolution. Motion carried 3-0.

IN THE MATTER OF LIBRARY APPOINTMENT

Greg Williams from Frankfort Public Library appeared to announce that Cary Carter has resigned from his appointed position with the Library Board so he recommends that Jim Harris be appointed to fulfill Mr. Carter's term which expires in December. Commissioner Woods made a motion seconded by Commissioner Uttis to appoint Jim Harris to finish Mr. Carter's term on the Library Board. Motion carried 3-0.

IN THE MATTER OF FAIRGROUNDS LEASE

County Attorney Tom Little presented the Fairgrounds Lease between Clinton County Commissioners and Clinton County Fair Council. Commissioner Woods made a motion seconded by Commissioner Uttis to approve the lease. Motion carried 3-0.

IN THE MATTER OF SHERIFF VEHICLE LEASE

The lease agreement between Republic First National and the County Commissioners was presented for approval. The lease is for financing (7) 2017 Ford Police Interceptors. The Commissioners would like to put the money either in LIT or CUM CAP for 2018. Commissioner Uttis made a motion seconded by Commissioner Woods to approve the lease. Motion carried 3-0.

IN THE MATTER OF DEPARTMENT REPORTS

Nancy Ward appeared to give an update on juvenile costs. So far this year they are \$3900.00 under budget and would like to give this money to COACH Kids out of this line item. Ms. Ward stated that they do refer some juveniles to COACH Kids. Commissioner Shoemaker requested that the Auditor's Office create a line item for COACH Kids and transfer money from Juvenile Detention for this year. Ms. Ward also stated that they need a new sign at their new location. Commissioners Woods stated that he toured the facilities Friday and found egress problems because there is only one way out of the building. There should be another point of Exit and found a potential place to install another Exit door. Also there are A/C issues. Ms. Ward also said that the doors in the lobby were hollow and should be replaced for safety's sake and the buzzers need to be installed on doors.

OLD BUSINESS

Commissioner Uttis presented a proposed parking agreement with Iron Men for the Nickel Plate Flats project. Iron Men will be assessed a fee of \$144.00 per space for 50 spaces. However, Iron Men will pay to maintain the lot in lieu of rent. Commissioner Uttis made a motion seconded by Commissioner Woods to accept the parking agreement. Motion carried 3-0.

Commissioner Uttis met and received a quote from Jim Michael Construction for sidewalk replacement on west side of courthouse in the amount of \$10,170.00. Commissioner Uttis made a motion seconded by Commissioner Woods to accept the quote from Jim Michael Construction. Motion carried 3-0.

IN THE MATTER OF COMMISSIONERS REPORTS

Commissioner Shoemaker stated that the Commissioners are requesting all potential new hires of departments they oversee go through them for approval before they are hired. Central Dispatch Director Renee Crick appeared to get approval for hiring (2) Dispatchers, William Lane and Randy Balderas. Commissioner Shoemaker recommended hiring William Lane now and for the Board to call an Executive Session to discuss hiring Randy Balderas. Commissioner Woods made a motion seconded by Commissioner Uitts to approve the hiring of Mr. Lane and calling an Executive Session to discuss Mr. Balderas. Motion carried 3-0.

Commissioner Woods reported that the insurance committee is meeting Thursday.

Commissioner Shoemaker reported that the Fair Council is requesting to have a beer garden at the fairgrounds on July 14th from 5:00p.m. to 10:00p.m during the Isaac Rudd and Hunter Smith concerts. Shoups will be serving the alcohol in a controlled area. Commissioner Uitts made a motion seconded by Commissioner Woods to approve the beer garden during this time. Motion carried 3-0. The Commissioners would like to have an update afterwards on how it went.

IN THE MATTER OF MINUTES

The Board approved the Memorandum and Certification of Executive Session held on 5/31/17.
The Board approved minutes of the 6/5/17 meeting.

IN THE MATTER OF CLAIMS

The Board approved the following claims.
Friday, June 9, 2017 claims in the amount of \$16,885.07
Friday, June 16, 2017 claims in the amount of \$24,036.30
Court claims dated June 19, 2017 in the amount of \$21,587.22
Bi-weekly claims dated June 19, 2017 in the amount of \$597,358.94

IN THE MATTER OF PAYROLL


None presented.

Without any further business to come before the Board Commissioner Woods made a motion seconded by Commissioner Uitts to adjourn. Motion Carried 3-0.

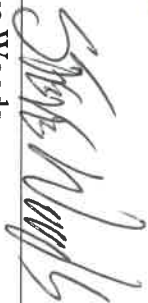
BOARD OF COMMISSIONERS OF CLINTON COUNTY



Scott T. Shoemaker, President



Josh Uitts



Steve Woods

ATTEST:



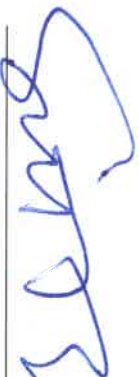
Cathy J. Hamilton, Auditor

MEMORANDUM AND CERTIFICATION
OF
EXECUTIVE SESSION CLINTON COUNTY BOARD OF COMMISSIONERS

June 27, 2017

The undersigned President and members of the Board of Commissioners, gathered at 3:30 p.m., on June 27, 2017, for an executive session pursuant to notice duly given and posted. The executive session was held in the Commissioners' Room, 125 Courthouse Square, Frankfort, Indiana, pursuant to I.C. 5-14-1.5-6.1(b)(6)(A) to receive information concerning an individual or individuals over whom the Board of Commissioners has jurisdiction. The undersigned certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice, as recited above.

CLINTON COUNTY BOARD OF COMMISSIONERS



Scott Shoemaker




Josh Uttis



Steve Woods

ATTEST:



Cathy J. Hamilton, Auditor