

**CLINTON COUNTY SURVEYOR'S OFFICE
GENERAL CONDITIONS OF
UTILITY ENCROACHMENT PERMIT**

1. All work described in the permit shall be subject to the inspection of the Clinton County Surveyor's Office and the permittee shall adjust or stop operations upon directions of any police officer or authorized employee.
2. The permit may be revoked at any time by the Surveyor's Office for non-compliance with any and/or all provisions of said permit.
3. The permittee shall notify the Surveyor's Office two (2) working days preceding the beginning of any work activity.
4. The permittee shall notify the Surveyor's Office that the work is complete as soon as possible after completion.
5. The permit is valid through the stated expiration date. If work is not completed within the allotted time, the permit is automatically canceled unless an extension is requested prior to the expiration date and said request is approved by the Surveyor's Office. If a permit is canceled, a new application must be submitted and approved before the proposed work can be accomplished.
6. The permittee shall erect and maintain all necessary signs, barricades, detour signs, and warning devices required to safely direct traffic over and around the part of the right-of-way where permitted operations are to be.
7. The permittee shall restore the regulated right-of-way to as good or better condition as before work under this permit.
8. Any operations authorized by the permit shall not interfere with any existing structure within the right-of-way. In the event that any structures are damaged, the cost shall be borne by the permittee.
9. This permit applies only to County regulated open ditches and subsurface drainage tiles.
10. Approval of the permit application shall be subject to the permittee obtaining all necessary authorizations from local authorities and complying with all applicable laws.

STANDARDS FOR REGULATED DRAIN CROSSING AND ENCROACHMENTS

1. Drawings of project must be provided to the Surveyor's Office.
2. Facility shall be a minimum of 36 inches below any open drain flow line.
3. Facility shall be a minimum of 24 inches below any subsurface drain.
4. Facility shall be a minimum of 12 inches above any subsurface drain.
5. Installer shall contact the Surveyor's Office for inspection of installation.

TILE REPAIR REQUIREMENTS

1. Tile shall be installed on undisturbed soil or on a minimum 4 inch bed of aggregate.
2. Connections shall be completed with manufactured pipe connectors or the connection may be wrapped in construction fabric and covered in concrete.
3. Backfill shall be done by hand under the springline of the pipe and up to the springline of the pipe.
4. Springline backfill shall be compacted.
5. Trench shall be backfilled with appropriate material.
6. Rocks, stones and hard packed soil over 1 inch in diameter are not permitted backfill material.
7. Tile shall be replaced with the same size pipe. If not available, use the next size larger.
8. Installer shall contact the Surveyor's Office for inspection of installation.

ACCEPTABLE PIPE MATERIALS

1. HDPE double wall pipe
2. SDR35 PVC
3. Schedule 40 PVC

REGULATED RIGHT-OF-WAY RESTORATION

1. Right-of-way shall be restored to as good or better condition as before work under this permit.
2. Roadway seeding mix shall include tall fescue, ryegrass, Kentucky blue and red fescue
3. Waterway seeding mix shall include orchard grass, timothy grass and medium red clover.
4. Spring seeding shall include oats.
5. Fall seeding shall include winter wheat.
6. Straw blanket shall be used on all seeded areas.
7. Installer shall contact the Surveyor's Office for inspection.

UTILITY ENCROACHMENT FEES

Per Ordinance No. 2012-04

Underground construction, grading, trenching, boring
or excavation parallel and/or perpendicular to the drain
for up to 400 feet of continuous construction; \$150.00

For each 400 feet or part thereof of continuous
construction parallel and/or perpendicular to the
drain thereafter; \$75.00

The above fees shall apply to all overhead Utility Encroachments.



SURVEYOR'S OFFICE
CLINTON COUNTY

165 Courthouse Square
Frankfort, IN 46041

Tel: 765-659-6300
Fax: 765-659-6391

Permit Number: _____

UTILITY ENCROACHMENT PERMIT

Name of Drain: _____ Expiration Date: _____

Project Location: _____

Project Description: _____

Special Conditions: _____

The applicant agrees to indemnify, defend, exculpate, and hold harmless the County of Clinton, its officials and employees from any liability due to loss, damage, injuries or other casualties of whatsoever kind, or by whomsoever caused to the person or property of anyone on or off the County Regulated drainage right-of-way arising out of, or resulting from the issuance of this permit or the work connected therewith.

In consideration of the issuance of this permit, applicant further agrees to and shall abide by the special conditions of this permit and the general conditions.

Signature of Permit Applicant

Date

Name Printed

Telephone Number

Name of Company or Organization

Address

The above application is hereby approved and permit hereby issued:

By: _____ Date: _____

Permit Fee: _____