

PETITION FOR PRIMARY APPROVAL OF A MINOR SUBDIVISION PLAT

APPLICATION # _____	DOCKET # _____	DATE FILED _____
TOWNSHIP ___ N ___ RANGE E / W	SECTION ___ QTR _____	CIVIL TOWNSHIP _____

PETITIONER _____ PHONE # _____

ADDRESS _____

RECORDED OWNER _____

ATTORNEY OR REPRESENTATIVE FOR THE PETITIONER _____

ZONING DISTRICT _____ USE CLASSIFICATION _____ USE DESCRIPTION _____

SAID PROPERTY IS LOCATED ON THE _____ SIDE OF _____
IN _____ TOWNSHIP, CLINTON COUNTY, INDIANA

PROPOSED SUBDIVISION NAME

TOTAL ACRES _____ NUMBER OF PROPOSED LOTS _____

REGISTERED SURVEYOR'S NAME _____

ADDRESS _____ PHONE # _____

REQUIRED SIGNATURES

COUNTY DRAINAGE _____ DATE _____

HEALTH DEPARTMENT _____ DATE _____

HEALTH DEPARTMENT NOTES _____

LOCAL POST OFFICE _____ DATE _____

LOCAL SCHOOL SYSTEM _____ DATE _____

SOIL AND WATER CONSERVATION DISTRICT _____ DATE _____

COMMUNITY PLANNER _____ DATE _____

I AFFIRM UNDER PENALTIES OF PERJURY THIS _____ DAY OF _____ 20____ ,
THAT THE INFORMATION CONTAINED IN THIS PETITION IS TRUE

OWNER / AUTHORIZED AGENT

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INFORMATION REQUIRED TO COMPLETE APPLICATION

- * Complete legal description of land involved in the public hearing.
- * Complete list of persons owning property within 660 feet of property specified or two properties deep, whichever is less.
- * Signature of a Health Department Official or a Clerk Treasurer if the property is in an incorporated town. The signature by the Health Official is a not a validation to the suitability of the site to comply with the requirements of Rule IAC 6-8.3 for a septic system and well. The Health Department will make that determination after a complete review of the site conditions and an examination of the septic and drainage plans. The signature only indicates the petitioner has submitted a soil report for review by the Health Department before the hearing or the Health Department notes the presence of a septic system and well of unknown functionality on the property.
- * Signatures from the County Surveyor (for drainage), Local Post Office, Local School System Administrator, and the Soil and Water Conservation District.
- * A 100 or 400-foot scale aerial from the Surveyor's Office or a GIS image of the property produced in the Area Plan Office
- * All drawings, plat layouts, other submittals required by the Unified Subdivision Control Ordinance, and any other information required by the Community Planner.
- * The payment of \$100 (in accordance with the fee schedule).
- * Pick-up the 2 by 3-foot sign provided by the Area Plan Office. The petitioner must post the sign on the site of the proposed hearing request at least **TEN** days before the date of said hearing.

PLEASE NOTE

The petitioner must thoroughly complete the petition form and submit all accompanying documentation required by the Community Planner and the Area Plan Commission to the Area Plan Office no less than twenty days before the schedule date of said hearing.

The Area Plan Commission is not responsible for any costs incurred because of carelessness or failure to read or ask questions about your hearing. The burden or providing the information for this hearing is on the petitioner. The Area Plan Office will not accept a petition that fails to have all the required information listed above.