

MINUTES OF THE COUNTY COMMISSIONERS

April 3, 2017

The Clinton County Board of Commissioners convened in open session in the Commissioners Meeting Room at the Clinton County Courthouse, Frankfort, Indiana, on April 3, 2017 at 9:00 A.M.

On call to order the following members were shown to be present or absent.

PRESENT
Scott Shoemaker
Steve Woods
Josh Uitts

ABSENT

Others in attendance were Commissioner Assistant Theresa Martin, Attorney Tom Little, Kevin Myers, Wanda Mitchell, Sheriff Jeff Ward, Ron Gascho, Clark Beard, Leann Doerflein, Ken Hartman, Greg Miller, Dan Sheets, Mark Mills, Shan Sheridan, Pati Smith, Jeff Chynoweth, Jason Forsythe, Carol Bartley, Darrell Sanders, Mayor Chris McBarnes, Rodney Wann, Mike Hensley and others as listed in the minutes.
Auditor Cathy J. Hamilton recorded the proceedings of the meeting.

PLEDGE OF ALLEGIANCE

Commissioner Shoemaker led the Pledge of Allegiance.

IN THE MATTER OF PUBLIC COMMENT

Commissioner Shoemaker asked for public comment and none was received.

IN THE MATTER OF RENAMING ROADS

Frankfort Street Department Superintendent Jason Forsythe appeared to request renaming roads that have been annexed into the City of Frankfort.

CR 200W - recommended naming after Mayor Roy Scott from Barner St. to Armstrong Rd.

CR 0 - Commissioner Shoemaker reported they are in discussion with Frito Lay on CR 0.

CR 350W - no recommendation.

Without objection the Commissioners instructed the City to continue with renaming CR 200W.

IN THE MATTER OF PARKVIEW HOME

Administrator Chris Overman presented a MEMORANDUM OF UNDERSTANDING BETWEEN CLINTON COUNTY HOME AND CLINTON COUNTY COMMISSIONERS for review with the Indiana Association of County Homes recommendation. No objection was received.

Comcast will not negotiate the contract. The charge will be \$15.15 per room for 30 rooms. He will need to transfer \$3,100 in the budget. Comcast has agreed to negotiate in the spring of 2018.

IN THE MATTER OF HUMANE SOCIETY

Nancy Elsea presented a quarterly review for the Humane Society of Clinton County. The report included numbers, projects completed, future plans and history of the shelter. The Sheriff's Department is building new feeders for the kennels.

IN THE MATTER OF HOWARD BEHAVIORAL HEALTH

Lisa Pacheco, Executive Director of the Howard Behavioral Health, presented the 2016 Annual Report. The advisory board meets quarterly and the care committee monthly.

IN THE MATTER OF SEDALIA SCHOOL

John Washam reported the history and his plans for tear down of the Sedalia School. He owns the two lots adjacent to the property and he will be heir to the school property. He plans to eliminate the debris by July and have the property leveled by September. He asked at what condition is the property deemed safe. Liz Stitzel stated it needs to be a mowable lot to be deemed complete. Commissioner Shoemaker would like to notify those filing the complaints of the plan presented. Mr. Washam will come back in July to discuss progress.

IN THE MATTER OF HIGHWAY

Highway Superintendent Kevin Myers reported:
Without objection invoice from Butler, Fairman & Seufert for bridge 32 in the amount of \$527,50 was approved.

Trucks have still been hauling stone and we continue to drag gravels. We hope to start spreading this week.

Chip and seal plans will be complete by the next meeting.

IN THE MATTER OF MANSON PROPERTY

Ben Stingley stated he is interested in purchasing the Manson elevator property. Attorney Little stated the County is at the point of getting bids for demolition. Commissioner Shoemaker advised Mr. Stingley to contact the owner to purchase and report back to the Commissioner with a plan in place. Mark Mills stated modular homes are permitted. Commissioner Shoemaker recommended Mr. Stingley check with the County Treasurer, Board of Health, Area Plan.

IN THE MATTER OF VIRTUAL PUBLIC ADJUSTERS

Jeff Bird presented information on need for enforcement of roof replacement building codes in the County.

Building Inspector Mark Timmons reported Clinton County does not require a roof permit and building codes are enforced.

Mr. Bird stated permitting is a local decision but codes are required.

Commissioner Utits stated the City of Frankfort requires roof permits and believes it is a public safety issue.

Commissioner Shoemaker stated the Commissioners need time to discuss the issue.

IN THE MATTER OF AREA PLAN

Commissioner Woods moved to approve Ordinance No. 2017-03, THE AMENDED AND RESTATED CLINTON COUNTY WEED/TALL GRASS ORDINANCE. Commissioner Uttis seconded. Motion carried 3-0.

Liz Stitzel stated bids for demolition will be the next step for three properties to be condemned. Attorney Little stated he would package the bids together but request to be quoted separately..

Theresa Martin will contact Dave Jordan concerning the mowing contract for the weed/fall grass ordinance.

IN THE MATTER OF OLD BUSINESS

Sheriff Jeff Ward presented the AMERICAN STRUCTURE POINT PROPOSAL for roof replacement of the Clinton County Sheriff's Office in the amount of \$24,930.00. There was no objection to the proposal.

IN THE MATTER OF NEW BUSINESS

Paul Phillippe Resource Center is requesting assistance in funding a grant match for new vehicles.

IN THE MATTER OF 2017 BOND

Auditor Hamilton presented The Farmers Bank Schedule of Charges for the Edit Lease Rental Refunding Bonds 2017. No objection was received.

**IN THE MATTER OF DEPARTMENT REPORTS
CENTRAL DISPATCH**

Renee Crick reported she was notified by the State of communication issues.

They are migrating to the new radio system.

Tornado sirens were only activated in the southeastern part of the county as they were under a warning.

She will be attending a conference May 1st to 3rd on the National Public Broadband Network.
ASSESSOR

Dana Myers requested the Commissioners appoint Virginia Baker to PTBOA. There was no objection.
SURVEYOR

Dan Sheets reported the courthouse first floor is still having moisture issues.

Commissioner Shoemaker stated American Structure Point should have a plan in April.
COUNTY BUILDING CODES

Jeff Bird asked if he has the option to not follow the law in Clinton County.

Commissioner Shoemaker stated the State allows local jurisdiction and the roof issue is under advisement.

IN THE MATTER OF COMMISSIONER REPORTS

Commissioner Woods will request proposals from health insurance providers with a May 1st deadline.

IN THE MATTER OF MINUTES

No objection to approve minutes of the March 20, 2017 meeting.

IN THE MATTER OF CLAIMS

Commissioner Shoemaker reported the claims were presented to the Commissioners last week for review and asked for any objections. None was received.

March 24, 2017 Friday claims in the amount of \$194,254.35.

March 31, 2017 Friday claims in the amount of \$15521.10.

April 3, 2017 court claims in the amount of \$22,284.12


April 3, 2017 bi-weekly claims in the amount of \$533,151.71.

Payroll ending March 17, 2017 in the amount of \$330,161.21.

Payroll change notices for EMS, Jail, Area Plan & Soil & Water were presented for review.

Adjourned at 10:26 a.m.

THE BOARD OF COMMISSIONERS OF CLINTON COUNTY



Scott T. Shoemaker, President



Josh Uits



Steve Woods

ATTEST:



Cathy J. Hamilton, Auditor

**MEMORANDUM AND CERTIFICATION
OF
EXECUTIVE SESSION CLINTON COUNTY BOARD OF COMMISSIONERS**

April 3, 2017

The undersigned President and members of the Board of Commissioners, gathered at 8:45 a.m., on April 3, 2017, for an executive session pursuant to notice duly given and posted. The executive session was held in the Commissioners' Room, 125 Courthouse Square, Frankfort, Indiana, pursuant to I.C. 5-14-1.5-6.1(b)(6)(A) to receive information concerning an individual or individuals over whom the Board of Commissioners has jurisdiction. The undersigned certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice, as recited above.

CLINTON COUNTY BOARD OF COMMISSIONERS



Scott Shoemaker



Josh Utts



Steve Woods

ATTEST:



Cathy J. Hamilton, Auditor

**MEMORANDUM AND CERTIFICATION
OF
EXECUTIVE SESSION CLINTON COUNTY BOARD OF COMMISSIONERS**

April 13, 2017

The undersigned President and members of the Board of Commissioners, gathered at 9:00 a.m., on April 13, 2017, for an executive session pursuant to notice duly given and posted. The executive session was held in the Commissioners' Room, 125 Courthouse Square, Frankfort, Indiana, pursuant to I.C. 5-14-1.5-6.1(b)(6)(A) to receive information concerning an individual or individuals over whom the Board of Commissioners has Jurisdiction. The undersigned certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice, as recited above.

CLINTON COUNTY BOARD OF COMMISSIONERS



Scott Shoemaker



Josh Uitts



Steve Woods

ATTEST:



Cathy J. Hamilton, Auditor

MINUTES OF THE COUNTY COMMISSIONERS

April 17, 2017

The Clinton County Board of Commissioners convened in open session in the Commissioners Meeting Room at the Clinton County Courthouse, Frankfort, Indiana, on April 17, 2017 at 9:00 A.M.

On call to order the following members were shown to be present or absent.

PRESENT

Scott Shoemaker
Steve Woods
Josh Uttis

ABSENT

Others in attendance were Commissioner Assistant Theresa Martin, Attorney Tom Little, Kevin Myers, Wanda Mitchell, Sheriff Jeff Ward, Ron Gascho, Leann Doerflin, Ken Hartman, Greg Miller, Mark Mills, Mike McLaughlin, Darrell Sanders, Rodney Wann, Mike Hensley, Dennis Dunlap, Carol Price, Chris Overman, Larry Price, Renee Crick, Liz Stitzel and others as listed in the minutes.

Auditor Cathy J. Hamilton recorded the proceedings of the meeting.

PLEDGE OF ALLEGIANCE

Commissioner Shoemaker led the Pledge of Allegiance.

IN THE MATTER OF PUBLIC COMMENT

Commissioner Shoemaker asked for public comment and none was received.

IN THE MATTER OF CENTRAL DISPATCH

Central Dispatch Director Renee Crick presented a quote from POWERPHONE in the amount of \$5,083.00 for law enforcement certification and stated funds are in the budget. No objection was received.

IN THE MATTER OF WEIGHTS AND MEASURES

Mike McLaughlin in resigning from the position as of June 30, 2017. He will complete the State report and keep businesses up to date. He offered to assist his replacement with training.

IN THE MATTER OF HIGHWAY

Highway Superintendent Kevin Myers reported:

We started spreading gravels last Monday, this should take 4-5 weeks depending on the weather. On rain days we will haul 11's for chip sealing.

Repaired a dangerous side ditch on 200E north of 600N. Going to start fixing a big drainage issue on 700N tomorrow. This is going to require putting side ditches back into a couple front yards. The homeowners are aware of the issue and should understand the need. This

will also require us to replace at least two pipes under the road.

The replacement of culvert #30 on CR 300W south of 650S is finished. We tore out a failing concrete arch structure and replaced it with a 15'3" X 8'6" multi-plate pipe.

Trying to get an additional quote on replacing the bridge deck on bridge #16 on CR 700N east of SR 39. This bridge has been rated at 12 ton because the deck is failing but the rest of the structure is in great shape. It would be another good candidate for the steel grate deck like we installed 2 years ago north of Mulberry.

Bridge 36 - Mr. Myers recommended Butler, Fairman & Seufert. Project to begin in 2021 or later. Total cost estimate of \$1,000,000.

Commissioner Woods requested he work with the Council on funding of State or Federal projects.

Commissioner Woods moved to award BFS the engineering contract on bridge 36.

Commissioner Uttis seconded. Motion carried 3-0.

IN THE MATTER OF AREA PLAN

Commissioner Assistant Theresa Martin reported Dave Jordan has agreed to the CONTRACT FOR MOWING SERVICES for Weed/Tall Grass Ordinance properties. There were no objections.

Attorney Little reported bids for demolition of properties will be opened May 1st at 9:00 a.m.

Mark Mills presented CERTIFICATION OF AN AMENDMENT TO THE BICYCLE AND PEDESTRIAN MASTER PLAN WHICH WAS ADOPTED AS AN ADDENDUM TO THE 2012 CLINTON COUNTY COMPREHENSIVE PLAN.

Commissioner Woods moved to accept the certification as presented. Commissioner Uttis seconded. Motion carried 3-0.

Mark Mills reported the ADA Transition Plan to be adopted this year has a cost of \$16,000 with \$8,000 already budgeted. The Council has agreed to additional appropriate the additional funds needed at the May Council meeting.

**IN THE MATTER OF NEW BUSINESS
MOWING BIDS**

Attorney Little opened the mowing bids as follows:

- APlus Lawn Care - \$5,760 annual
- Lee & Matthew Paris - \$13,500
- Hardesty Landscaping - \$8,680
- Warren Lawn and Landscaping - per location and unit cost
- Courthouse - \$75.00 mowing, trimming and clean up
- 400 E Clinton St - \$20.00
- Washington Ave - \$15.00
- 259 E Walnut - \$45.00
- 1111 S Jackson - \$25.00
- Smith's Lawn Care - \$9,160

The bids will be taken under advisement and awarded at the May 1st Commissioners meeting.

PAUL PHILLIPPE RESOURCE CENTER

Dawn Layton, Director of the Paul Phillippe Resource Center reported they have secured a

vehicle transportation grant however, the State of Indiana requests that they find a 20% local match. They need to raise around \$32,000 locally and requested assistance from the County. The deadline is October. They averaged 49,000 trips in 2016. Commissioner Shoemaker recommended to allow them to conduct their fund raising campaign and see what is needed in June or July.

E-RECORDING

Recorder Beth Keeney requested to begin e-recording non-transferring documents. She has visited Boone County to watch the process for e-recording. There is no cost to the County. Simplifile collects the recording funds and deposits into the County's bank account. A representative of Simplifile explained the process. They are in 63 counties in Indiana. There is no cost or term agreement. We would begin with non-transferral documents and at a later date include the Auditor and Assessor offices. Without objection the Commissioners will allow Recorder Keeney to move forward.

IN THE MATTER OF OLD BUSINESS

Commissioner Woods would like Fair Council President Brock Walker to come before the Commissioners at the next meeting.

Mike Hensley, representing the Tractor Club, reported their building at the fairgrounds is in need of a new roof. They would like to put on metal roofing and proposed to split the cost between the Tractor Club, the Fair Council and the Commissioners. Each would be responsible for \$3,900. The County portion to come from the Courthouse Maintenance budget.

IN THE MATTER OF DEPARTMENT REPORTS

EMS

EMS Director Greg Miller presented the Republic First National Lease for 2 ambulances for signature. The payments will be \$310,000 for 3 years with the next payment in 2018.

Commissioner Uttis moved to approve the lease. Commissioner Woods seconded. Motion carried 3-0.

The IU Transfer Contract begins June 1st.

Medic 14 in Mulberry will be a 24 hour ambulance on May 1st.

Commissioner Shoemaker stated they need to tie down a location for the EMS station.

HEALTH

Director Rodney Wann reported a non-reverting fund has been approved by the Council. The STD Clinic started this month.

He has attended a course for mosquito control with another course to be taken later.

IN THE MATTER OF COMMISSIONER REPORTS

Commissioner Uttis reported:

American Structure Point has completed their inspections and will report at the end of the month.

He and Attorney Little will be meeting on use of County parking lot.

Commissioner Shoemaker reported:

A 30 day notice needs to be sent to Ed Pluhar that Probation is ending their lease.

Dennis Dunlap reported the current language in the employee handbook gives authority to the Commissioners to structure work hours of employees.
Commissioner Woods recommended to set work hours for the Courthouse maintenance 40 hour employee to 6:00 am to 2:30 a.m. with Thursday leaving at 12:00 p.m. and the 35 hour employee to 9:00 a.m. to 4:30 p.m. with Thursday leaving at 1:00 p.m.

Commissioner Woods reported:

Darrell Sanders is working into a public restroom in the EMA area.

IN THE MATTER OF MINUTES

No objection to approve minutes of the April 3, 2017 meeting.

IN THE MATTER OF CLAIMS

Commissioner Shoemaker reported the claims were presented to the Commissioners last week for review and asked for any objections. None was received.

- April 13, 2017 Friday claims in the amount of \$14,123.31.
- April 17, 2017 Friday claims in the amount of \$5,968.56
- April 17, 2017 court claims in the amount of \$25,273.35
- April 17, 2017 bi-weekly claims in the amount of \$443,432.40.
- BOH Payroll ending March 31, 2017 in the amount of \$703.99.
- Payroll ending March 31, 2017 in the amount of \$323,800.82.
- Payroll change notices for EMS and Jail were presented for review.

Adjourned at 10:00 a.m.

THE BOARD OF COMMISSIONERS OF CLINTON COUNTY



Scott T. Shoemaker, President



Josh Witts



Steve Woods

ATTEST:



Cathy J. Hamilton, Auditor