

MINUTES OF THE COUNTY COMMISSIONERS

January 3, 2017

The Clinton County Board of Commissioners convened in open session in the Commissioners Meeting Room at the Clinton County Courthouse, Frankfort, Indiana, on January 3, 2017 at 9:00 A.M.

Auditor Cathy J. Hamilton called the meeting to order for reorganization. On call to order the following members were shown to be present or absent.

PRESENT

Scott Shoemaker
Steve Woods
Josh Uitts

ABSENT

Others in attendance were Commissioner Assistant Theresa Martin, Attorney Tom Little, Rene Crick, Kevin Myers, Mark Mills, Sherri Crews, Steve Frey, Wanda Mitchell, Dan Sheets, Sheriff Jeff Ward, Ron Gascho, Darrell Sanders, Chris Overman, Jeff Chynoweth, Nancy Ward, Clark Beard, Brett Barton, Leanne Doerflin, Carol Bartley, Shan Sheridan and Bert Weaver.
Auditor Cathy J. Hamilton recorded the proceedings of the meeting.

PLEDGE

Auditor Hamilton led the Pledge of Allegiance.

ORGANIZATION OF OFFICERS

Auditor Hamilton requested nominations for the 2017 Commissioner President.
Commissioner Uitts moved seconded by Commissioner Woods to nominate Commissioner Shoemaker for President. Motion carried 3-0.
Auditor Hamilton turned the meeting over to President Shoemaker.
Commissioner Woods moved seconded by Commissioner Shoemaker to nominate Commissioner Uitts as Vice-President. Motion carried 3-0.

IN THE MATTER OF PUBLIC COMMENT

Commissioner Shoemaker asked for public comment and none was received.

IN THE MATTER OF HIGHWAY

Superintendent Kevin Myers reported:

The last two weeks have been used to haul sand and we have begun hauling 53 stone to spread on the gravels next spring.

Weather permitting we will start crack sealing next week.

We have also been building a new parts room.

One of the trucks is still being outfitted. We hope to have it by the third week of January. New equipment has not been received.

IN THE MATTER OF EMS

Commissioner Uitts reported during Commissioner transition meetings, steps were discussed to enhance EMS and appoint a new director.

Commissioner Uitts moved to nominate Greg Miller to the office of EMS Director immediately.

Commissioner Woods seconded. Motion carried 3-0.

Mr. Miller thanked the Commissioners for their confidence and opportunity.

IN THE MATTER OF STOP SIGN

Brad Judge requested a 4 way stop be installed at the corner of CR 850 W and 350 N. There is an increased volume of cars and speed is excessive. He would like the speed limit addressed also.

Highway Superintendent Kevin Myers reported BFS has completed a study on CR 850 W. Based on amount of traffic, Mr. Myers recommends a four way stop. There are issues looking south. Commissioner Shoemaker asked for the option to review and ask Sheriff Ward to do traffic count. Commissioner Uitts agreed to take under advisement.

IN THE MATTER OF AREA PLAN

Liz Stitzel reported on the following unsafe and tall grass properties:

1362 E CR 350 N – no change has been made and the taxes are current. The County ordinance requires replacement of windows or sided. The owners have not made contact.

Commissioner Shoemaker stated the new Board of Commissioners need to decide what their policy will be on these properties prior to making decisions about adding liens.

Ms. Stitzel presented a recommended priority list for teardown/forced repair of all cited structures listed by high, medium and low priorities.

Commissioner Woods questioned #2 – Ms. Stitzel stated the house is vacant but in good shape. The issue is only the garage.

IN THE MATTER OF CERTIFICATE SALE RESOLUTION

Treasurer Carol Bartley has compiled a list of 45 properties with a county lien and requested to hold a certificate sale on March 15th at 10:00 a.m.

Commissioner Uitts moved to approve RESOLUTION OF THE BOARD OF COMMISSIONERS OF CLINTON COUNTY, INDIANA, DIRECTING THE CONDUCT OF A COMMISSIONERS CERTIFICATE SALE AND ESTABLISHING PRICES LOWER THAN ORIGINAL BID MINIMUMS FOR PARCELS. Commissioner Woods seconded. Motion carried 3-0.

OLD BUSINESS

NEW BUSINESS

IN THE MATTER OF APPOINTMENTS

Board of Health – the Commissioners will check with Ms. Biesner to see if she will serve another term and make the appointment on January 17th.

Area Plan Commission – will search for a citizen appointment for the next meeting.

Commissioner Woods moved to appoint Dan Sheets as interim for a period of one year to the Area Plan Commission. Commissioner Uitts seconded. Motion carried 3-0.

Commissioner Uitts moved to appoint Commissioner Woods to the Area Plan Commission for the balance of Clark Beard's term ending on December 31, 2019.

Commissioner Shoemaker seconded. Motion carried 3-0.

Airport Authority – Commissioner Woods moved to appoint Alan Dunn for a four year term ending December 31, 2020. Commissioner Uitts seconded. Motion carried 3-0.

Wild Cat SWMD – Terry Hillis is resigning and the Commissioners will reach out to a town board member to serve.

Alcoholic Beverage Board – Commissioners will check with Craig Overman to see if he is willing to serve another term.

PTBOA – 2 appointments are needed.

Community Corrections – Commissioner Uitts moved to appoint Commissioner Shoemaker to the Community Corrections Board for a one year term. Commissioner Woods seconded.

Motion carried 3-0.

County Attorney – Commissioner Woods moved to accept CONTRACTUAL AGREEMENT FOR SERVICES OF COUNTY ATTORNEY ending December 31, 2017.

Commissioner Uitts seconded. Motion carried 3-0.

Partners in Progress – Commissioner Uitts moved to appoint Commissioner Woods to Partners in Progress to complete term until December 31, 2018. Commissioner Shoemaker seconded. Motion carried 3-0.

IN THE MATTER OF CANON MAINTENANCE SERVICE AGREEMENT

Commissioner Woods moved to approve Canon Maintenance Service Agreement – 1P13 for the Surveyor's printer in the amount of \$1,225.95. Commissioner Uitts seconded. Motion carried 3-0.

IN THE MATTER OF APPROVAL OF BONDS

Public Official Bond for Sheriff Jeff Ward was signed.

IN THE MATTER OF DEPARTMENT REPORTS

Central Dispatch Renee Crick announced it has been six years since the Central Dispatch was created. She will present her annual report next month.
Parkview Home Director Chris Overman reported the elevator is broke and will be repaired.

There are currently 25 residents. Hinshaw Roofing is repairing the rubber roof.

They have been operating the 1979 tractor. John Deere has been out to assess the equipment and has offered to purchase the old equipment. He is looking into purchasing a new tractor.

Health Department Director Rodney Wann reported he is processing year end grant reviews and is waiting on approval letters for the maintenance and trust account grants. The interfund loan was paid back at year end.

Sheriff Jeff Ward reported the jail roof bids need to be advertised and January is a good time to start.

Probation Department Director Nancy Ward inquired about the office space at the chamber building. Commissioner Shoemaker has received notification that one of the leased offices will not be vacating until their lease is up on December 31, 2018. Attorney Little stated CVYS has first right of refusal and he is waiting on their signed waiver then the closing will be held.

IN THE MATTER OF COMMISSIONER REPORTS

Commissioner Shoemaker reported:

He received a Voluntary Permanent Base Acre Reduction from The U.S. Department of Agriculture reducing the number of tillable acres from 23.37 to 17.91 due to the construction of CR 375. The farm lease will need updated also.

Will be establishing department areas for Commissioners. Commissioner Uitts will head EMS. Commissioner Woods stated department heads need to contact all commissioners on needs.

American Structure Point will be touring the courthouse with the Commissioners on Thursday at 10:00 a.m. to create a plan for building issues. Commissioner Uitts would like to include the EMS building in the walk through.

Larry Hamilton has been a temporary courthouse custodian and the Commissioners need to have a process in place for a permanent custodian. Need to solidify the position and advertise.

Commissioner Woods reported:

An insurance committee needs to be established. Commissioner Shoemaker recommended an ordinance that establishes a committee with by-laws.

Commissioner Assistant Theresa Martin stated the Commissioners speak on WILLO on the first Friday of each month in the following order:

Commissioner Shoemaker
Commissioner Woods
Commissioner Uitts

IN THE MATTER OF MINUTES

Commissioner Woods moved to approve minutes of the December 15, 2016 special meeting, December 19, 2016 regular meeting and the December 28, 2016 executive session.

Commissioner Uitts seconded. Motion carried 3-0.

IN THE MATTER OF CLAIMS

Commissioner Shoemaker Public Access Counselor – no vote is needed for approval.

Commissioner Shoemaker asked if there were any objections to the claims as presented.

The Highway Department turned in a clothing allowance claim in the amount of \$300 for the office secretary. Commissioner Woods stated there is a non precedence for the claim. Kevin Myers reported she has taken over cleaning of the office for a savings of \$250/month. Commissioner Shoemaker stated they need to review her salary to include cleaning. This claim will not be paid.

There were no other objections.

All other claims are approved as presented.

December 30, 2016 Friday claims in the amount of \$30,632.04.

January 3, 2017 bi-weekly claims in the amount of \$126,103.37.

January 3, 2017 court claims in the amount of \$17,070.89.

IN THE MATTER OF PAYROLL

Commissioner Shoemaker asked for any objections to the payroll claims. None were received. Payroll claims pass as presented:

Payroll period ending December 9, 2016 Central Dispatch claim in the amount of \$664.54.

Payroll period ending December 23, 2016 payroll claims in the amount of \$334,949.13.

Payroll change notice for the Clerk was presented for review.

Commissioner Woods moved to adjourn at 10:20 a.m. Commissioner Uttis seconded. Motion carried 3-0.

THE BOARD OF COMMISSIONERS OF CLINTON COUNTY



Scott T. Shoemaker, President



Josh Uttis

Steve Woods

ATTEST:



Cathy J. Hamilton, Auditor

MINUTES OF THE COUNTY COMMISSIONERS

January 17, 2017

The Clinton County Board of Commissioners convened in open session in the Commissioners Meeting Room at the Clinton County Courthouse, Frankfort, Indiana, on January 17, 2017 at 9:00 A.M.

On call to order the following members were shown to be present or absent.

PRESENT

Scott Shoemaker

Steve Woods

Josh Litts

ABSENT

Others in attendance were Attorney Tom Little, Rene Crick, Kevin Myers, Mark Mills, Wanda Mitchell, Sheriff Jeff Ward, Ron Gaseho, Chris Overman, Clark Beard, Brett Barton, Leanne Doerflein, Carol Bartley, Shan Sheridan, Amanda Abbott, Sherri Crews, Mike Hensley and Dennis Dunlap. Auditor Cathy J. Hamilton recorded the proceedings of the meeting.

PLEDGE

Commissioner Shoemaker led the Pledge of Allegiance.

IN THE MATTER OF PUBLIC COMMENT

Commissioner Shoemaker asked for public comment and none was received.

IN THE MATTER OF EXIT INTERVIEW & EXIT LETTER

Dennis Dunlap presented an Exit Interview Letter. The form will provide the Commissioners feedback on issues within departments. County employees that voluntarily left employment would complete the form at least 30 days following their last day. The form is confidential and would be put in their employee file. No objection was received from the Commissioners.

IN THE MATTER OF HIGHWAY

Superintendent Kevin Myers reported:

Presented an invoice from Beam, Longest & Neff in the amount of \$2,835.00 for bridge inventory inspections. No Commissioner objection.

Has been hauling stone for spreading in the spring and have hauled 4,116 tons since December 5th, also building and moving the parts room. It's almost finished.

Pre-salted on Friday evening due to forecast of ice.

Invoice for bridge 504 has been received in the amount of \$357,000 for additional costs.

It is the Commissioners recommendation to the County Council for funds to come from the Rainy Day Fund.

The Community Crossing Grant from the State of Indiana will not be available until later in the year.

Discussion was held on the two highway trucks that have been ordered. One will be purchased from fuel savings and the other from the Landfill Fund. The Landfill Fund is also being used for purchase of ambulances.

The Sheriff survey for the CR 850/350 intersection has been received. Commissioner Shoemaker recommends a 4 way stop and is concerned with not being able to see south at the intersection. Commissioner Woods moved to put a 4-way stop at the CR 350N/850W intersection. Commissioner Litts seconded. Motion carried 3-0. Attorney Little will prepare an ordinance.

Gravel roads are in poor condition due to the weather.

AREA PLAN

CERTIFICATION OF ACTION BY THE CLINTON COUNTY AREA PLAN COMMISSION REGARDING LUPAC #11-16-332 was received from the Clinton County Area Plan Commission and will be taken under advisement.

IN THE MATTER OF TRANSFER OF PARCELS TO JOHNSON TWP

Attorney Little presented two resolutions for approval to transfer parcel 12-12-07-28-003.000-005 to Johnson Civil Township. The Johnson Township Trustee is responsible to create and record the deed.

Commissioner Uttis moved to approve Resolution 2017-02, RESOLUTION OF JOHNSON CIVIL TOWNSHIP OF CLINTON COUNTY, STATE OF INDIANA, ACCEPTING ASSIGNMENT OF TAX SALE CERTIFICATE. Commissioner Woods seconded. Motion carried 3-0.

IN THE MATTER OF IVY TECH CDL TRAINING PROGRAM

Sabrina Vary of Ivy Tech requested Commissioner approval to use the EMA site for CDL training. Without objection approval will be based on Attorney Little's review and approval of a Land Use Agreement to begin April 3, 2017 for 27 days.

Commissioner Shoemaker asked Ms. Vary to report on the class.

IN THE MATTER OF FAIR COUNCIL

Brock Walker, President of the Clinton County Fair Council reported:

Four bids were received to renovate kitchen, hallway and bathrooms and fix the leak in the office space at a cost of \$7, 175.

Incorporation is complete

Critical projects are infield grandstands and main grandstands

Shoups has moved out and the space is available to rent

The Sheriff's office provided help for kitchen work

Four Board members attended the Annual Fair Association meeting. They are talking to carnival companies.

Sub-committees have been created including a long term improvement committee working on a 5-10 yr improvement plan

Horse association has been active

Working on 4 year sponsorship packages for all fairground buildings

Asking to make the administration building a historical landmark.

Commissioner Shoemaker thanked the Fair Council for their hard work.

Commissioner Uttis requested the Fair Council use American Structure Point for the structural engineer inspection of the main grandstand.

Commissioner Uttis moved to approve Ordinance 2017-01 CLINTON COUNTY BOARD OF COMMISSIONERS ORDINANCE AMENDING CHAPTER 33 TO ESTABLISH A FAIR COUNCIL on first reading. Commissioner Woods seconded. Motion carried 3-0. Motion carried 3-0.

OLD BUSINESS

IN THE MATTER OF APPOINTMENTS

Board of Health - Commissioner Uttis moved to reappoint Patti Biesner to the Board of Health for a four year term. Commissioner Woods seconded. Motion carried 3-0.

Partners in Progress - Correct to Commissioner Uttis.

Redevelopment Commission - next meeting.

Area Plan Commission – take list under advisement and appoint at the next meeting.

PTBOA – Commissioner Woods moved to appoint Mike Nichols for a 1 year term.

Commissioner Uttis seconded. Motion carried 3-0.

NEW BUSINESS

WILCO SCHEDULE

Commissioner Shoemaker asked the other commissioners to contact him if they are unable to appear on their assigned date.

COMMUNITY CORRECTIONS

Community Correction Director Brett Barton presented an agreement for office cleaning with Brooke Whitlock. Commissioner President signed agreement without objection. A Conflict of Interest form will be filed.

Commissioner Woods stated the Highway Department cleaning needs to be addressed.

Mr. Barton reported the DOC site visit was completed, grant application is complete and the Community Correction Board has passed a policy for collections will generate another \$45,000 to be used for rent and utilities.

IN THE MATTER OF DEPARTMENT REPORTS

Central Dispatch Director Renee Crick reported a reception for a retiring dispatcher Linda Stum will be held at 2:00 p.m. on January 31st in the public meeting room. Nixel was used for the recent Good to Go fuel concern.

Clerk Sherri Crews stated there is carpeting left from her office and could be used for the elevator.

Coroner Amanda Abbott presented her bond for signature.

IN THE MATTER OF COMMISSIONER REPORTS

Commissioner Shoemaker reported:

Commissioner Assistant Theresa Martin presented a list of departments and committees for the Board of Commissioners to oversee. Without objection no representation is needed for the Humane Society and PTBOA.

Commended EMA, Central Dispatch and Highway in the recent inclement weather.

Commissioner Woods reported:

The County Council has appointed a committee for insurance.

Commissioner Uitts stated there needs to be an establish committee by ordinance.

Commissioner Woods stated there will be a time and place for employee and elected official representation. The issue will be put on the agenda for the next meeting.

Commissioner Uitts reported:

EMS is down one ambulance in Michigantown and Mulberry. An ambulance from Russiaville was used recently.

Commissioner Woods reported the ambulance setting at EMA is no longer certified by the state and cannot be used. EMS Director Greg Miller stated that ambulance has no equipment and has mechanical issues and can only be used for transportation but not for service.

Commissioner Uitts reported the EMS committee will meet this afternoon.

Greg Miller has met with all personnel and will meet with the EMS Council today.

Commissioner Shoemaker stated the hospital ground transportation agreement will be separate from the hospital contract.

IN THE MATTER OF LANDFILL

Ron Gascho asked when the landfill will move across SR 38 at an increased rate. Area Plan Director Mark Mills stated it will be later in the year. Mr. Gascho reported they are not using the wheel wash and there is substantial mud on the highway.

Commissioner Uitts reported there is a hole in the fence creating trash across the road.

Commissioner Shoemaker will contact the manager.

IN THE MATTER OF MINUTES

Commissioner Woods moved to approve minutes of the January 3, 2017 meeting with correction. Commissioner Uitts seconded. Motion carried 3-0.

IN THE MATTER OF CLAIMS

Commissioner Shoemaker asked if there were any objections to the claims as presented. None was received.

All claims are approved as presented.

January 6, 2017 Friday claims in the amount of \$4,892.92.

January 13, 2017 Friday claims in the amount of \$32,997.14.

January 17, 2017 bi-weekly claims in the amount of \$969,541.88.

January 17, 2017 court claims in the amount of \$36,479.77.

IN THE MATTER OF PAYROLL

Commissioner Shoemaker asked for any objections to the payroll claims. None was received. Payroll claims pass as presented:

Payroll period ending January 6, 2016 payroll claims in the amount of \$315,982.02.

Payroll change notices for Assessor, Central Dispatch, Jail, EMS, Prosecutor, Clerk, Probation and Recorder were presented for review.

Commissioner Uitts moved to adjourn at 10:14 a.m. Commissioner Woods seconded. Motion carried 3-0.

THE BOARD OF COMMISSIONERS OF CLINTON COUNTY



Scott T. Shoemaker, President



Josh Uitts

Steve Woods

ATTEST:



Cathy J. Hamilton, Auditor

MINUTES OF THE
COUNTY COMMISSIONERS

January 24, 2017

The Clinton County Board of Commissioners convened for an administrative meeting in open session in the Commissioners Meeting Room at the Clinton County Courthouse, Frankfort, Indiana, on January 24, 2017 at 9:00 A.M.

PRESENT

ABSENT

Scott Shoemaker
Steve Woods
Josh Uttis

Auditor Cathy J. Hamilton recorded the proceedings of the meeting.

The Board of Commissioners met with the following department heads to discuss day to day operations.

- Central Dispatch Director Renee Crick
 - Parkview Home Administrator Chris Overman
 - Highway Superintendent Kevin Myers
 - EMS Director Greg Miller
 - Courthouse Maintenance Jerry Stinson
- Meeting adjourned at 12:10 p.m.

THE BOARD OF COMMISSIONERS OF CLINTON COUNTY


Scott T. Shoemaker, President


Josh Uttis

Steve Woods

ATTEST:


Cathy J. Hamilton, Auditor