

MINUTES FOR THE  
CLINTON COUNTY COUNCIL MEETING  
September 10, 2024

The Clinton County Council met in the Commissioner's Meeting Room at the Clinton County Courthouse, Frankfort, Indiana on September 10, 2024, at the hour of 9:00 a.m. regular Council meeting, pursuant in accordance with law and publication as evidence by proof of the minutes of the last meeting, and any other business that may come before it. On call to order the following members were shown to be present or absent.

**PRESENT**

Alan Dunn  
Mary King  
Jeff Chynoweth  
Joe Mink  
Mike Hensley  
Carol Price  
Todd Corrie

**ABSENT**

Britt Ostler, Clinton County Auditor, was present to record the proceedings of the Council as well as Janet Lloyd, and Bert Weaver.

Budget Hearings started at 8:00 a.m.

**CIRCUIT COURT/ CASA**

Interpreter will be funded entirely in the Circuit Court Budget for 2025. County General Pauper monies are used first. Fund 9123 is used next; account is used to build up funds. The third source is a supplement pauper fund, this money goes to the Clerk.

**SUPERIOR COURT**

Request was higher in the Extra Help line; increased from \$4000 to \$12000. Would like to hire an attorney for 2 days a week to assist tenants and landlords, plus help assist with a program to help those who have lost their driver's license.

Judge Hunter agreed to reduce: Interpreter line to \$2000.  
Overtime line to \$3000.  
Transcripts line to \$5000

**PROSECUTOR/ IV-D/ VICTIMS SERVICES**

Deputy prosecutor (line 17) full time position has been reduced to 3 days per week Paralegal positions are showing differences between the State and County salary surveys. The County positions were given salaries based on high school diplomas vs. associate degrees. Three positions have associate degrees, therefore, the Prosecutor is asking for the State salary. President Dunn stated that these requests will be reviewed at the Salary Committee meeting on September 12<sup>th</sup>.

Line 17 (Deputy Prosecutor) needs to be reduced by \$600, longevity was added in amount

**CHILD SUPPORT**

Deputy Prosecutor position increased to full time position. This position will start handling the support for arrears payments.

## **AUDITOR**

Claims and Payroll Deputies were raised from mid-point to high-point. Will be reviewed at Salary Committee meeting September 12<sup>th</sup>.

## **Recessed budget hearing at 8:48 am.**

## **Regular Meeting convened at 9:00 am.**

Those present: Brett Todd, Bert Weaver, Renee Crick, Shawn Mayfield, Ashley Kelly, Stephen Deckard, Liz Stitzel, Stephanie Harshbarger, and Dawn Layton. Tim Elston was also present to broadcast the meeting virtually.

Council President Alan Dunn opened the regular meeting with the Pledge of Allegiance.

Upon motion of Council member Chynoweth, seconded by Council member Mink, the Minutes of the August 13, 2024, Council meeting were approved. Motion carried 7-0.

## **COMMUNITY CORRECTIONS**

Community Corrections Director Brett Barton stated there were 73 clients on electronic monitoring in August 2024 with 1 of those being juveniles and 3 on CTP. 1 individual is currently on Pre-Trial Release. Their Board did agree to raise what's paid for participant fees to \$16 to cover drug screens.

## **PROBATION**

Director Nancy Ward presented the Juvenile detention report with costs of \$0.00 for the month of August 2024.

## **NEW BUSINESS**

### **Kirklin Main Street, Monon Trail**

Mindy Jobe, Kirklin Town Council President, reported that residents are asking about the progress of the Monon Trail. Eli Lilly has asked what the number one concern is in Kirklin. The response has been health. Commerce, clean up and housing is also a concern in Kirklin. Next level grant was not awarded to the town of Kirklin. Chip Mann spoke regarding all the projects Kirklin has been inspired to complete and they want to continue with additional improvements. The goal is to connect the Hamilton County trail going through Sheridan to the trail in Kirklin. A section in Boone County will still need to be developed to fulfill that. There have been delays because of other development in Boone County, but the desire to do so is still there.

Dwain Pitzer, President of Kirklin Main Street, gave a presentation on the future of the Monon Trail and a current proposal. Community Foundation has a grant for up to \$150,000 to apply for soon. Kirklin Main Street has organized a fundraiser with the hopes of raising \$25,000. They are asking the County for \$100,000. Phase 1 would start in the Spring 2025. The Town of Kirklin has committed \$30,000. Council member King asked if this \$100,000 request is in addition to the \$60,000 the County has already committed to the project. Mr. Pitzer said no, \$100,000 total. President Dunn would like to take this under advisement so they may have a chance to review. All Council members agreed.

### **Approval of Modification of Job Descriptions**

Sesaly Reifert, Payroll and Benefits Administrator – minor changes to 9 job descriptions have been approved by the Classification Committee.

Motion by Council member Chynoweth with a second by Council member Mink to approve the 9 job description revisions. Motion carried 7-0.

### **State Salary Threshold Changes**

Sesaly Reifert, Payroll and Benefits Administrator, informed Council that the state salary threshold has changed by \$10.00 effective July 1, 2024. This effects only one County position, the Nurse at Parkview Home. She needs to amend her salary going forward and pay backpay owed. The Salary Ordinance needs to be amended to meet the threshold set forth by the FLSA.

Motion by Council member Price, second by Council member Hensley. Motion carried 7-0 to approve the amendment to the salary ordinance.

### **Fuel Tank Purchase**

Commissioner President Jordan Brewer spoke regarding a \$100,000 Additional Appropriation request for the purchase of new fuel tanks. Heritage Oil was \$65,000 less on fuel bids for 2025, so they have been awarded the bid. This makes it necessary for The County to purchase their own tanks. 5 - 2500 gallon tanks will be purchased. \$75,000 is estimated to be spent on the tanks with additional money used for site preparation, etc. This purchase will come from Cum Cap Development Fund. The tanks will be installed on EMA property.

### **Fairground Project**

There were safety concerns for the roof in the cattle barn during the fair. Fairground projects have been put on the back burner in recent years. This is an opportunity to get much needed improvements made. President Brewer is asking for the remaining \$293,000 unobligated ARPA funds be obligated to this project. These monies have to be obligated by the end of 2024. \$5,000,000 is obligated to the Annex project; \$1,000,000 to the roundabout project. There is a possibility that there may be approximately \$40,000 left from the roundabout funds. Those could be added to the fairground's obligation.

Upon motion by Council member Corrie, seconded by Council member Hensley, a motion to approved obligating the remaining ARPA funds to the Fairgrounds project was approved 7-0.

### **County Farm Lease**

A three year lease between the County and Charles Dunn Farms, Inc for the 136 acres of Parkview farm ground was presented for approval.

A motion was made by Council member Price, seconded by Council member Corrie, to approved said lease. Council approved 6-0 with President Dunn abstaining.

### **OLD BUSINESS**

#### **Additional Appropriations Ordinance No. CO-2024-12**

President Dunn read each request and then asked for a motion for approval of the entire slate of Additional Appropriations. Upon motion by Council member Price, seconded by Council member King, the Motion to approve the following Additional Appropriations carried 7-0:

\$1821.17 request by Sheriff's Department from General Fund to 1000-380-03-0006 Jail Medical & Hospital

\$3000.00 request by Community Corrections from Community Corrections CTP Fund to 1123-000-03-0003 The Crossing School

\$100,000.00 request by Commissioners from CUM Cap Development Fund to 1138-000-04-0022 Fuel Tanks

\$3660.62 request by Probation Department from Adult Probation Admin Fund to 2000-000-03-0086 TRECS  
\$15.75 request by Surveyor Department from Drain Maint Fund to 2700-000-03-0614 Arbegust Young  
\$5000.00 request by Veteran's Department from Veteran Monument Fund to 4103-000-03-0001 Misc Expenditures  
\$438.71 request by Surveyor's Department from User Fee Fund to 4902-000-03-0001 Professional Services  
\$186.36 request by Community Corrections from Project Income Fund to 4912-000-03-0061 TRECS  
\$5000.00 request by Sheriff's Department from Fees for Inmate Medical Fund 4967-000-02-0001 Misc Disbursements

**REDUCTION**

\$136,856.57 request by Circuit Court from Public Defender Board Fund Pauper Attorney Fees 9123-000-03-0001 Public Defender Board to Cash

**TABLED REDUCTION** upon motion by Council member King, seconded by Council member Hensley, a motion to table the reduction from Pauper Attorney Fees Fund passed 7-0.

**Transfers for approval**

Motion made by Council member Chynoweth, seconded by Council member Hensley, to approve the transfers of appropriation presented to the Council. Motion carried 7-0.

\$3000.00 from General Fund 1000-002-01-0018 Auditor Property Deputy to 1000-002-01-0019 Auditor Extra Help  
\$21,550.00 from EMS Fund 1151-000-01-0032 Overtime to 1151-000-03-0051 Repair of Vehicles  
\$18,000.00 from Statewide 911 Fund 1222-000-01-0024 Shift Supervisors to 1222-000-01-0030 Overtime  
\$13,356.50 from Landfill Tipping Fees Fund 4901-000-03-0025 Demolition of Properties to 4901-000-04-0007 Vehicles

**Transfers no approval required**

\$750.00 from General Fund 1000-068-03-0005 Commissioners Courthouse Utilities to 1000-068-03-0039 Commissioners State Police Background Checks  
\$600.00 from General Fund 1000-660-03-0014 Child Support Telephone to 1000-660-03-0013 Child Support Mileage  
\$5300.00 from CUM Bridge Fund 1135-000-03-0067 Bridge #67 to 1135-000-03-0055 Bridge #55  
\$12,635.00 from CUM Bridge Fund 1135-000-03-0067 Bridge #67 to 1135-000-03-0060 Bridge #60  
\$45.37 from EMS Fund 1151-000-03-0012 Postage to 1151-000-03-0017 Maint Contracts  
\$0.23 from EMS Fund 1151-000-03-0050 Office Repairs to 1151-000-03-0017 Maint Contracts  
\$0.17 from EMS Fund 1151-000-03-0051 Vehicle Repairs to 1151-000-03-0017 Maint Contracts  
\$15,000.00 from Wheel Tax/Surtax Fund 6020-000-02-0025 Road Signs to 6020-000-02-0023 Bituminous  
\$94.00 from CASA Fund 9114-000-03-0005 Seminars to 9914-000-03-0007 Postage

**Financial and Budget Status Reports**

Motion made by Council member Chynoweth, seconded by Council member Hensley, to acknowledge receipt and review of the financial and budget status reports. Motion carried 7-0.

## **Council Reports**

Council member Price reported that Community North Howard County reported that they've received approval for a 1<sup>st</sup> quarter transition to services provided by the Jane Pauley Community Health Center.

Council member Mink reported that he and Council member Hensley attended a School Safety Commission meeting and all of our local schools appear to be in good shape.

Council member Chynoweth and Commissioner Brewer met with Skip Evans and Hillary Guffy, Clinton County Fair Board, to discuss their desire to get the Admin Building at the fairgrounds onto the historical registry. Council and Commissioners support this endeavor.

## **Commissioner Reports**

None

## **Department Reports**

Sheriff Kelly – The current Work Release Ordinance needs to be amended to allow the County access to the funds.

Commissary funds to be used for awards banquet in Spring of 2025, asking for \$7,500. Motion made by Council member Mink, seconded by Council member King. Motion carried 6-0 with Council member Price abstaining.

Matron Kelly requested permission to go ahead and hire replacements for the Records clerks positions that are being vacated so that the current clerks may have some time to train their replacements before leaving. Council agreed that this practice has been done in other departments and makes sense to facilitate a smoother transfer of responsibilities. Permission was granted.

Council member Hensley asked for an update on the status of renewing the Federal Inmate contract. Sheriff Kelly stated that a new agreement for 2025 has not been signed but he fully anticipates that will happen by the end of the year.

Sheriff Kelly questioned how fuel should be purchased for Out of State travel since the fuel provider will be changing. Credit cards can be used per Commissioner President Brewer.

**Regular Meeting adjourned at 10:06 am**  
**Budget Hearings reconvened at 10:21am**

## **SOIL & WATER**

Salaries submitted at mid-point. For 2024, Soil and Water used left over IDEM funds for most of their expenses. This will change for 2025.

## **COMMISSIONERS/ COURTHOUSE/ CUM COURTHOUSE/ IT-**

**Commissioner** - Added new positions for Annex Security and HR Manager. Grant Manager was moved from Auditor Budget to this budget.

**Courthouse** - Elevator repair amount was increased

**CUM Courthouse** – No Changes

**IT-** No Changes

**CUM Cap Development-** No Changes

**CEDIT** - NCIRPC Annual Payment is added in its own line.

Partners in Progress/Chamber – NCIRPC taken out of this line. The City will pay half of this budgeted amount through the County withholding the City's portion from their CEDIT distribution. An agreement will be signed to cement the procedures that need put in place.

**Regarding Sheriff Department Vehicles** - The Commissioners have approved the purchase of 6 vehicles for 2025, 4 Tahoes and 2 Traverse. Undercover vehicle not approved. There are approximately 16-17 old vehicles that need traded in. Once that is done, those funds can be used to purchase 3 additional Tahoes. 4 High mileage vehicles would then be used as pool vehicles.

**Regarding Extension Contract** – Annually, the Commissioners sign a contract for these services. The County is concerned as to why the positions are not being filled in a timely manner. Purdue is not willing to sign an amended contract submitted by the County, but the County did pay the 2024 Purdue contract. New leadership is coming to this office, so President Brewer is hopeful we can resolve this contractual issue.

**LANDFILL** – Reduced social services line and made new line for Paul Phillippe vehicles \$30,000 (Transportation Agreement).

Since the County intends to have an HR administrator on staff, the HR line was reduced by \$10,000.

#### **AREA PLAN**

Salaries at mid-point with exception of Secretary who was at high point due to increased duties and responsibilities above a normal secretary. Overtime increased.

#### **CORONER**

Coroner Cripe pointed out to Council that he increased forensic autopsies to \$50,000.

#### **VETERANS AFFAIRS**

No change

#### **ASSESSOR/ REASSESSMENT-**

Assessor Ray pointed out that she decreased her Consultant Services, GIS, and PTABOA Hearings lines to help offset the salary increases.

**Recessed for lunch at Noon.**

**Reconvened Budget Hearing at 1:04 pm**

#### **CLERK/ VOTER/ ELECTION/ PERPETUATION-**

**Clerk** – No Changes

**Voter** – No Changes

**Election Board** - reduce Vote Center Equipment to \$145,600

**Perpetuation** – No Changes

**EMA-** Decided to decrease fuel line to \$3000.

Council member Corrie rejoined the meeting at 1:19 p.m.

**EXTENSION-** In addition to Caren Crum, Area Representative, Josh Winrow, was present along with Nancy Elsea and Hannah McFalls Daniel. It was agreed to reduce the Extension

Contractual Services amount to \$202,170, the same as 2024. Amy Webster will be starting as the new Ag Educator.

**FRANKFORT/ CLINTON COUNTY REGIONAL AIRPORT-** No changes

**PARKVIEW-** Director Overman stated that he realized he needs to increase his Repairs of Equipment line from \$5000 to \$21,000. Requested high-point amount for Grounds Keeper position; should really be classified as Maintenance. This person has been in this position for 31 years. Nurse position was increased to \$58,656 due to new state salary threshold requirements.

**PROBATION/ ADULT PROBATION ADMIN/ JUVENILE ADMIN-** Salaries changed per State.

**RECORDER/ RECORDER PERPETUATION/ ID PROTECTION-**

**Recorder-** Move all Longevity to this fund, total \$4800

**Recorder Perpetuation** – Move Longevity to General Fund.

**ID Protection-** Change Redaction Services line to \$4900; change CSI Digitizing Project to \$0.00

**CENTRAL DISPATCH/ STATEWIDE 911-** No Changes

**SURVEYOR/ DRAINAGE BD/ PLAT BOOK/ CORNER PERP/ USER FEE FUND-**

**Surveyor** - Reduce Gas line to \$4000

**Drainage Board** – No Changes

**Plat Book-** Remove stipends, included in salary in General Fund

**Corner Perpetuation-** No Changes

**User Fee** - No Changes

**TREASURER-** No Changes

**WEIGHTS & MEASURES-** No Changes

**WILDCAT-** No Changes

**Recessed at 3:30 pm**

---

**Budget Hearing reconvened at 8am on Wednesday, September 11<sup>th</sup>.**

**EMS/ EMS LIT-**

The current work schedule is 48/97, which is an average of 55.4 hours per week. Steven Deckard and Delores Paul will go from 35 hours to 40 hours per week.

Motion by Council member Corrie with a second by Council member Hensley to raise the Director salary by 3%. \$106,286 with the 3% (\$3139) increases to \$109,475. Motion carried 7-0.

**BOH/ LOCAL HEALTH PUBLIC HEALTH SERVICES-** No changes

**HIGHWAY/ MVH RESTRICTED/ WHEEL TAX/ LOCAL ROAD & STREET/ CUM BRIDGE-**  
No changes

**SHERIFF/ JAIL/ PUBLIC SAFETY LIT/ LIT CORRECTIONAL FACILITY/ FEDERAL INMATE-**

**Sheriff** - Motion by Council member Mink, second by Chynoweth, to move legal fees in Sheriff General Fund budget to commissary. Motion carried 7-0.

**Jail** – No Changes, but will review salaries of Clerks and Admin positions

**Public Safety LIT** – Additional in January 2025 for an additional ambulance

**Correctional Facility LIT** – No Changes

**Federal Inmate** - Sheriff Kelly and Matron Kelly agreed to remove Drones from Federal Inmate budget. Suggested amending Ordinance so Work Release funds could be used. Motion by Council member Chynoweth, seconded by Hensley, to use work release funds to purchase drones. Motion carried 5-0, Council member King abstained.

**4968 Federal Inmate Changes:** Buy money line reduce to 0  
Undercover lease to 0  
Vehicles reduce to \$400,000.  
Sheriff pension increased to \$50,000, Additional \$39,000 in February  
Review Crime Scene Investigator position (\$58,000) in December after the Council has a better idea of Federal Inmate revenues for 2025, possibly move to LIT Correctional


9:52 a.m. Council member Corrie left the meeting.

**COUNCIL/ CREDIT/ CUM CAP DEVELOPMENT/ LANDFILL/ BONDS** – No Changes

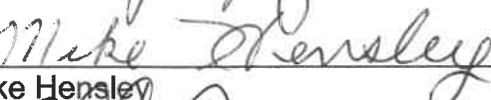
Council set their next session to review the budget for Tuesday, September 24<sup>th</sup> at 8:30 a.m.


**Meeting adjourned: 11:11**


**Clinton County Council**

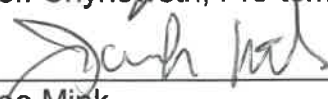
  
\_\_\_\_\_  
Alan Dunn, President

  
\_\_\_\_\_  
Mary King

  
\_\_\_\_\_  
Mike Hensley

  
\_\_\_\_\_  
Todd Corrie

  
\_\_\_\_\_  
Jeff Chynoweth, Pro-tem

  
\_\_\_\_\_  
Joe Mink

  
\_\_\_\_\_  
Carol Price

ATTEST:  
  
\_\_\_\_\_  
Britt A Ostler, Clinton Co Auditor